
On Thursday, September 10, 2026, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL

**TUESDAY, SEPTEMBER 15, 2026
6:30 P.M.**

**BETHANY CITY HALL
6700 NW 36TH ST
BETHANY, OKLAHOMA**



With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation and Flag Salute
3. Consent Docket:
 - A. Approval of Minutes from the September 1, 2026, Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
4. Presentation of Mayoral Proclamations declaring September 15-October 15, 2026, as Hispanic Heritage Month.
5. Mayor's At-large appointment of Anthony Garcia to the Planning and Zoning Commission for a three-year term; no action necessary. (*Amanda Sandoval, Mayor*)
6. **EXECUTIVE SESSION:** Discussion and possible action to enter into Executive Session to discuss the status of negotiations between the City of Bethany and FOP Lodge 161 as authorized by 25 O.S. Section 307 (B) (2). (*Elizabeth Gray, City Manager*)
 - A. Motion to enter Executive Session.

B. Motion to exit Executive Session.

7. Consideration and possible action to approve a new collective bargaining agreement for FY 2027 between the City of Bethany and FOP Lodge 161. *(Elizabeth Gray, City Manager)*
8. Public Comment - Any person wishing to address the Council during Public Comment shall give their name, address, and city of residence to the City Clerk for the records PRIOR to the start of the meeting. *(Per Chapter 30 of the Bethany Code of Ordinances, there is a five-minute limit, and no action or discussion shall take place. All remarks shall be addressed to the Council as a body, and not to any member thereof.)*
9. Consideration and possible adoption of Resolution No. 1747, a resolution of the City Council of the City of Bethany, Oklahoma, adopting a Capital Asset Policy; establishing a capitalization threshold of ten thousand dollars (\$10,000.00) for financial reporting purposes; providing for the accounting treatment of assets below such threshold; providing for application throughout the city's financial reporting entity; superseding prior inconsistent practice; and providing an effective date. *(Elizabeth Gray, City Manager)*
10. Consideration and possible approval of Ordinance No. 2099, an ordinance amending Chapter 38 to the City of Bethany, Oklahoma Code of Ordinances governing hotel/motel tax removing discount provided to operator for remitting taxes on time; and increasing the penalty for unpaid taxes from 2% to 3%. *(Ray Jones, City Attorney)*
 - A. Presentation by staff and/or interested party.
 - B. Consideration and possible action to approve of Ordinance No. 2099, on reading by title only.
 - C. Motion to approve Sections 1-5 of Ordinance No. 2099.
11. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as "matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda").*
12. City Attorney's Report.
13. City Manager's Report.
 - A. Financial report.
14. Mayor and Council Members Comments and Suggestions.
15. Adjourn until October 6, 2026.

BETHANY PUBLIC WORKS AUTHORITY

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1. Consent Docket:
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 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
3. Adjourn until October 6, 2026.

BETHANY HOSPITAL TRUST

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1. Consent Docket:
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2. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
3. Adjourn until October 6, 2026.

BETHANY DEVELOPMENT AUTHORITY

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1. Consent Docket:
 - A. Approval of Minutes from the September 1, 2026, Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
3. Adjourn until October 6, 2026.

Public Participation Note: The City Council and Staff of the City of Bethany strongly encourages the input and involvement of the citizens to help ensure that the city government provides the highest level of services to meet the public's needs and desires. If you have any concerns or comments about an agenda item, or any other issue, please contact the Mayor, your Ward Council Members or City Hall Staff. You may also contact the City Manager's office if you would like to have an item placed on a future agenda to address the Council as a whole. (Guidelines are available in the Council Chambers and in City Hall Lobby.)

NOTICE: On Thursday, August 27, 2026, at or before 4:59 p.m., agenda was posted at City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not necessary accommodation.

BETHANY CITY COUNCIL MEETING

BETHANY CITY HALL

TUESDAY, SEPTEMBER 1, 2026

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Mayor
	Ken Smart	Vice-Mayor
	Burt Falkner	Council Member
	Chris Powell	Council Member
	Aja Triana	Council Member
	Kathy Larsen	Council Member
	Chandra Ford	Council Member
	Brian Magirowsky	Council Member
MEMBERS ABSENT:	Burt Falkner	Council Member
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	Attorney
	Michael Vaughn	Finance Director
	Lesa LaMar	Deputy City Clerk
	(See Roster)	

ITEM NO. 1 on the agenda CALL TO ORDER.

Mayor Sandoval called the Bethany City Council meeting to order at 6:30 P.M.

ITEM NO. 2 on the agenda was INVOCATION AND FLAG SALUTE.

The Invocation was given by Council Member Ford.

The Flag Salute was conducted by Council Member Ford.

ITEM NO. 3 on the agenda was CONSENT DOCKET:

- A. APPROVAL OF MINUTES FROM THE AUGUST 18, 2026, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE**

AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.

- C. APPROVAL OF ENGAGEMENT LETTER WITH CRAWFORD & ASSOCIATES FOR FY 2026 ENDING JUNE 30, 2026, AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY.**

A motion was made by Council Member Magirowsky, seconded by Council Member Triana to approve the consent docket. Yes votes: Plank, Ford, Magirowsky, Sandoval, Triana, Larsen, Smart, Powell. No votes: None. Motion approved.

ITEM NO. 4 EXECUTIVE SESSION: DISCUSSION AND POSSIBLE ACTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE STATUS OF NEGOTIATIONS BETWEEN THE CITY OF BETHANY AND FOP LODGE NO. 161 AND IAFF LOCAL NO. 2085 AS AUTHORIZED BY 25 O.S. SECTION 307 (B) (2). (ELIZABETH GRAY, CITY MANAGER)

- A. MOTION TO ENTER EXECUTIVE SESSION.**

A motion was made by Council Member Magirowsky, seconded by Council Member Triana to enter executive session at 6:31 p.m. Yes votes: Triana, Smart, Sandoval, Ford, Magirowsky, Powell Larsen, Plank. No votes: None. Motion approved.

- B. MOTION TO EXIT EXECUTIVE SESSION.**

A motion was made by Council Member Magirowsky, seconded by Council Member Smart to exit executive session at 6:48 p.m. Yes votes: Powell, Plank, Sandoval, Ford, Magirowsky, Larsen, Smart, Triana. No votes: None. Motion approved.

ITEM NO. 5 on the agenda CONSIDERATION AND POSSIBLE ACTION TO APPROVE A NEW COLLECTIVE BARGAINING AGREEMENT FOR FY 2027 BETWEEN THE CITY OF BETHANY AND IAFF LOCAL NO. 2085. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Smart, seconded by Council Member Magirowsky to approve a new Collective Bargaining Agreement for FY 2027 between the City of Bethany and IAFF Local No. 2085. Yes votes: Ford, Plank, Powell, Sandoval, Larsen, Triana, Magirowsky, Smart. No votes: None. Motion approved.

ITEM NO. 6 on the agenda was PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLICCOMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF

ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.)

None

ITEM NO. 7. CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1746, A RESOLUTION APPROVING A GRANT APPLICATION TO THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS OR THE CERI 2026 GRANT PROGRAM. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Magirowsky, seconded by Council Member Triana to approve Resolution No. 1746, a resolution approving a grant application to the Association of Central Oklahoma Governments or the Ceri 2026 Grant Program. Yes votes: Triana, Larsen, Ford, Magirowsky, Smart, Plank, Sandoval, Powell. No votes: None. Motion approved.

ITEM NO. 8 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF ENGINEERING CONTRACT FOR THE NW 36TH STREET TRAIL PROJECT FOR A TOTAL COST OF \$120,000.00 AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Powell, seconded by Council Member Ford to approve the engineering contract for the NW 36th Street Trail Project for a total cost of \$120,000.00 and authorize the mayor to sign the document on behalf of the City of Bethany. Yes votes: Larsen, Powell, Ford, Magirowsky, Smart, Plank, Sandoval, Triana. No votes: None. Motion approved.

ITEM NO. 9 on the agenda was the NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”).

None.

ITEM NO. 10 on the agenda was the CITY ATTORNEY’S REPORT.

City Attorney Ray Jones briefed the council on his work over the past two weeks.

ITEM NO. 11 on the agenda was the CITY MANAGER’S REPORT.

City Manager Gray provided updates regarding recent and upcoming events and projects.

ITEM NO. 12 on the agenda was COUNCIL MEMBERS’ ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.

Each council member was given the opportunity to comment.

ITEM NO. 13 on the agenda was **ADJOURN UNTIL SEPTEMBER 15, 2026.**

Mayor Sandoval adjourned the Bethany City Council meeting at 7:02 P.M. until September 15, 2026.

CITYCLERK

MAYOR

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: September 10, 2026
Subject: Claims list for the 09/15/2026 City Council Meeting

GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operations Fund	\$ 201,870.70
Public Safety Fund	\$ 1,503.84
Capital Improvement Fund	\$ 2,288.32
2016 Library GO Bond	\$ 135,414.47
Municipal Court Fund	\$ 11,129.32
TOTAL	\$ 352,206.65

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 352,206.65
Bethany Public Works Authority	\$ 394,386.92
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 746,593.57

RECOMMENDATION

1. Approve claims as presented.



FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
27-57833	10-005216	PERDUE BRANDON FIELDER COLLAUG	2026 COLLECTION RPT	9/2026	AUG 2026	1,658.05
27-57868	10-1	OMAR SANCHEZ	REFUND OVERPAY HOTEL TAX	9/2026	20260909	128.90
DEPARTMENT TOTAL:						1,786.95
DEPARTMENT: 01.0		MANAGEMENT				
27-57739	10-005321	AMAZON CAPITAL SERVICES,	INTONER	9/2026	7753825	133.00
27-57295	10-005373	CARD SERVICES/PI	AZURE AND BUSINESS	9/2026	E03010IA71	225.00
27-57602	10-005703	FLOOR-TECH JANITORIAL	TRASH LINERS PAPER TOWELS	9/2026	7657	227.32
27-57277	10-005851	LYTLE, SOULE' & FELTY, P.C.	ATTORNEY FEES	9/2026	325195	3,125.00
27-57281	10-005851	LYTLE, SOULE' & FELTY, P.C.	OUTSIDE CONTRACT	9/2026	325199	557.00
27-57851	10-005931	OKLAHOMA MUNICIPAL MANAGEM	EY27 RENEWAL	9/2026	26951	4,000.00
27-57279	10-006334	CITY WIDE FACILITY SOLUTION	CLEANING CITY HALL	9/2026	32039025933	412.71
27-57687	10-0668	HAYES ELECTRIC	CONVERT LIGHT LED	9/2026	294105	229.33
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURAN	CWORKER'S COMP	9/2026	202609096416	145.07
27-57272	10-1530	THE TRIBUNE	ORDINANCE PUB.	9/2026	20260828--	46.29
27-57307	10-2274	OZARKA WATER COMPANY	MONTHLY RENTAL & WATER	9/2026	1076287	33.89
27-57284	10-2448	MARGARET MCMORROW-LOVE	ATTORNEY SVC.	9/2026	AUG 2026	1,709.40
27-57285	10-3196	IMAGENET CONSULTING, LLC	MANAGED IT	9/2026	INV1734786	8,607.50
27-57826	10-4008	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	9/2026	R1107461823	15.99
27-57306	10-4310	AMERIFLEX	FSA ADMIN FEE	9/2026	INV1030116	196.00
DEPARTMENT TOTAL:						19,663.50
DEPARTMENT: 02.0		FINANCE				
27-57799	10-006132	ARLEDGE	FY2025 FINAL INVOICE	9/2026	54312	1,850.00
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURAN	CWORKER'S COMP	9/2026	202609096416	66.95
27-57826	10-4008	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	9/2026	R1107461823	15.97
DEPARTMENT TOTAL:						1,932.92
DEPARTMENT: 03.0		COURT				
27-57818	10-004789	TRADS, INC	26-56914	9/2026	6386912-202606-1	200.00
27-57555	10-005091	STACI PECK	TRAVEL EXP REIMBURSEMENT	9/2026	20260831	315.00
27-57588	10-005802	FIRETROL PROTECTION SYSTEM	SEXTINGUISHERS	9/2026	101110875	109.00
27-57410	10-006123	CHRISTOPHER T. STEIN	CITY PROSECUTOR SERVICE	9/2026	AUG PROSECUTOR	583.00
27-57411	10-006144	ROBERT BLACK, PLLC	CITY PROSECUTOR SERVICE	9/2026	AUG PROSECUTOR	2,172.50
27-57186	10-006282	INDRA I. CARRILLO	SEPT SPANISH	9/2026	AUG SPANISH	315.00
27-57169	10-0465	OK DEPT OF PUBLIC SAFETY	JUNE DPS	9/2026	LET-023508	80.00
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURAN	CWORKER'S COMP	9/2026	202609096416	1,350.35
27-57140	10-1749	RK BLACK INC.	SEPT SHRED	9/2026	0023919	40.00
27-57128	10-2274	OZARKA WATER COMPANY	AUG WATER	9/2026	43600354	25.94
27-57117	10-3342	JANI-KING OF OKLAHOMA, INC.	SEPT JANITORIAL	9/2026	OKC09260206	640.66
27-57826	10-4008	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	9/2026	R1107461823	31.98
DEPARTMENT TOTAL:						5,863.43

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04.0 ENGINEERING						
27-57638	10-005900	TEIM DESIGN GROUP, PLLC	ENGINEER CONTRACT	9/2026	14001	23,514.67
DEPARTMENT TOTAL:						23,514.67
DEPARTMENT: 05.0 POLICE						
27-57287	10-004789	TRADS, INC	SEARCH INVESTIGATIONS	9/2026	234929-202608-1	100.00
27-57845	10-004912	DIGI GROUP	ANNUAL CONTRACT	9/2026	IN39490	175.11
27-57774	10-005376	KYLE HAYES	REIMBURSEMENT	9/2026	20260801-20260805	195.49
27-57714	10-005687	SUNDANCE OFFICE SUPPLY, INC	DOMESTIC NOTICE OF RIGHTS	9/2026	617262	320.00
27-57810	10-006020	GEOSAFE	GEOSAFE MOBILE SERVICES	9/2026	BETH-5000	15,000.00
27-57652	10-0225	GENUINE PARTS	BRAKE PADS	9/2026	124361	62.99
27-57703	10-0225	GENUINE PARTS	PARTS FOR PATROL CARS	9/2026	123674	162.17
27-57265	10-0429	COUNCIL VETERINARY HOSPITAL	RABIE VOUCHERS	9/2026	20260810	345.00
27-57771	10-0465	OK DEPT OF PUBLIC SAFETY	OLETS	9/2026	LET-023725	603.00
27-57464	10-1068	ONG	MONTHLY SVC	9/2026	20260820	379.06
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANCE	WORKER'S COMP	9/2026	202609096416	38,356.58
27-57766	10-2081	LYNN PEAVEY COMPANY	DRUG IDENTIFICATION KITS	9/2026	429682	185.83
27-57713	10-2369	STAN'S PLUMBING INC	SINK LEAK REPAIR	9/2026	29528	400.00
27-57267	10-2442	SUMNERONE, INC.	COPIER LEASE	9/2026	4708845	134.78
27-57759	10-3098	TS HEAT AND AIR INC	DISPATCH AC	9/2026	46735597	165.00
27-57762	10-3098	TS HEAT AND AIR INC	ANIMAL WELFARE AC	9/2026	46735981	109.00
27-57288	10-3342	JANI-KING OF OKLAHOMA, INC.	CLEANING PD	9/2026	OKC09260103	1,924.66
27-57826	10-4008	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	9/2026	R1107461823	31.98
DEPARTMENT TOTAL:						58,650.65
DEPARTMENT: 06.0 FIRE						
27-57777	10-004578	ALERT-ALL CORPORATION	FIRE PREVENTION TRAINING	9/2026	226080441	2,445.00
27-57493	10-005373	CARD SERVICES/PI	CPR CURRICULUM	9/2026	25-1157	185.19
27-57092	10-005510	SAMARITAN EMS	AMBULANCE SERVICE	9/2026	7507	17,989.75
27-57821	10-005739	INKLING DESIGNS LLC	UNIFORM SHIRTS AND HATS	9/2026	37416	1,340.30
27-57820	10-0324	CENTRAL POWER EQUIP. INC	DIPSTICKS FOR GENERATORS	9/2026	FIRE DEPT	16.60
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANCE	WORKER'S COMP	9/2026	202609096416	30,600.45
27-57823	10-3415	SPECIAL-OPS UNIFORMS, INC.	NOMEX UNIFORM PANTS	9/2026	368291	468.42
27-57825	10-3893	CUMMINS SOUTHERN PLAINS	ERG REPAIRS TO LADDER-1	9/2026	89-260932718	5,214.71
27-57600	10-4090	AT&T MOBILITY	MOBILE DATA FOR IPADS	9/2026	08192026-19606	85.08
27-57824	10-4090	AT&T MOBILITY	MOBILE DATA FOR IPADS	9/2026	08192026	85.08
DEPARTMENT TOTAL:						58,430.58

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07.0 COMMUNITY DEV						
27-57859	10-005373	CARD SERVICES/P1	HOSPITAL LOCKS	9/2026	3505829,3505831	453.69
27-57264	10-005689	CHALLENGER LANDSCAPING AND ABATEMENTS		9/2026	8309 NW 25	250.00
27-57433	10-005984	CENTRAL OKLAHOMA STORM WATEMembership Dues-COSWA		9/2026	337	1,200.00
27-57238	10-005988	KEEP OKLAHOMA BEAUTIFUL, INAFFILIATE DUES		9/2026	JULFY27-8	200.00
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANCWORKER'S COMP		9/2026	202609096416	3,281.01
27-57761	10-1530	THE TRIBUNE	PUBLICATIONS	9/2026	20260828	128.86
27-57803	10-3348	COUNTY CLERK OKLA COUNTY	LIEN/RELEASE	9/2026	20260826-	18.00
27-57804	10-3348	COUNTY CLERK OKLA COUNTY	LIEN/RELEASE	9/2026	20260826	18.00
27-57826	10-4008	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	9/2026	R1107461823	31.98
DEPARTMENT TOTAL:						5,581.54
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
27-57416	10-005350	FORCE PERSONNEL	TEMP FOR ADMIN DUTIES	9/2026	89701	1,101.85
27-57464	10-1068	ONG	MONTHLY SVC	9/2026	20260820	440.90
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANCWORKER'S COMP		9/2026	202609096416	736.55
27-57826	10-4008	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	9/2026	R1107461823	31.98
DEPARTMENT TOTAL:						2,311.28
DEPARTMENT: 08.2 PUBLIC WORKS - STREETS						
27-57212	10-004688	TLS GROUP, INC.	MAINTENANCE AGREEMENT	9/2026	0926-1807	480.00
27-57772	10-006180	CENTERLINE SUPPLY INC.	PAINT FOR STREETS	9/2026	ORD0184402	740.15
27-57789	10-006180	CENTERLINE SUPPLY INC.	STREET PAINT	9/2026	ORD0184685	817.12
27-57819	10-006180	CENTERLINE SUPPLY INC.	PAINT AND BEADS	9/2026	ORD0185206	1,264.07
27-57836	10-006180	CENTERLINE SUPPLY INC.	STREET PAINT	9/2026	ORD0185332	883.32
27-57764	10-0225	GENUINE PARTS	unit 23-002 BATTERY	9/2026	124181	161.92
27-57783	10-0225	GENUINE PARTS	24-002 STARTER	9/2026	124313	131.49
27-57633	10-0572	REDDY ICE CORP	ICE FOR EMPLOYEE HYDRATIO	9/2026	5312172084	24.50
27-57748	10-0694	HASKELL LEMON CONST CO	2 TONS OF ASPHALT	9/2026	22657	84.00
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANCWORKER'S COMP		9/2026	202609096416	11,617.46
27-57842	10-1589	VOSS LIGHTING	LIGHT BULBS FOR DOWNTOWN	9/2026	30223809-00	183.80
27-57794	10-2123	HOME DEPOT CREDIT SVCS	BATTERIES FOR DRILLS	9/2026	028237/6424487	430.88
27-57723	10-2702	AMERICAN LOGO & SIGNS	SIGNS	9/2026	34538	132.00
DEPARTMENT TOTAL:						16,950.71

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4		PUBLIC WORKS - MAINT				
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANC	WORKER'S COMP	9/2026	202609096416	312.48
DEPARTMENT TOTAL:						312.48
DEPARTMENT: 08.5		PUBLIC WORKS - PARKS				
27-57210	10-0006	A WELDORS SUPPLY	WELDING TANK RENTAL	9/2026	277900	24.80
27-57602	10-005703	FLOOR-TECH JANITORIAL	TRASH LINERS PAPER TOWELS	9/2026	7657	102.32
27-57726	10-0225	GENUINE PARTS	SHIFTER CABLE	9/2026	124182	85.00
27-57791	10-0225	GENUINE PARTS	FUEL PUMP #56	9/2026	124394	213.20
27-57633	10-0572	REDDY ICE CORP	ICE FOR EMPLOYEE HYDRATIO	9/2026	5312172084	24.50
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANC	WORKER'S COMP	9/2026	202609096416	2,745.34
27-57785	10-1622	WESTLAKE ACE HARDWARE	HEX BOLTS AND SCREW	9/2026	3505811	19.97
27-57807	10-1622	WESTLAKE ACE HARDWARE	CONCRETE AND TWINE	9/2026	3505815	31.98
27-57812	10-1622	WESTLAKE ACE HARDWARE	SUPPLIES	9/2026	3505817	287.72
27-57837	10-1622	WESTLAKE ACE HARDWARE	PAINTING SUPPLIES	9/2026	3505823	93.96
27-57838	10-1622	WESTLAKE ACE HARDWARE	CONCRETE FAUCET	9/2026	3505824	153.93
27-57776	10-2123	HOME DEPOT CREDIT SVCS	WOOD PICKETS	9/2026	026271/8424446	283.38
27-57795	10-2123	HOME DEPOT CREDIT SVCS	LASER LEVEL	9/2026	028878/6424486	298.91
27-57540	10-2651	RECREATION SUPPLY CO	STEPS FOR LADDER	9/2026	545556	192.30
27-57798	10-3331	RUCKER MECHANICAL	A/C UNIT	9/2026	I-94182-1	1,405.97
27-57827	10-3331	RUCKER MECHANICAL	A/C IN PARK BUILDING	9/2026	I-94182-3	908.71
DEPARTMENT TOTAL:						6,871.99
FUND TOTAL:						201,870.70

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
27-57690	10-005373	CARD SERVICES/P1	LEADERSHIP WORKSHOP	9/2026	4360	1,003.84
27-57736	10-006345	GUARDIAN ALLIANCE	TECHNOLOGBACKGROUND SOFTWARE	9/2026	36112	500.00
DEPARTMENT TOTAL:						1,503.84
FUND TOTAL:						1,503.84

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		PROJECTS >\$25,000				
27-57601	10-005900	TEIM DESIGN GROUP, PLLC	SHANNON LIFT STATION	9/2026	14000	2,288.32
DEPARTMENT TOTAL:						2,288.32
FUND TOTAL:						2,288.32

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
27-57603	10-005900	TEIM DESIGN GROUP, PLLC	NW 35TH/MUELLER & COLL.	9/2026	14008	3,518.66
27-57554	10-006273	PARATHON CONSTRUCTION, INC.	35TH/MUELLER & COLLEGE	9/2026	1282	131,895.81
DEPARTMENT TOTAL:						135,414.47
FUND TOTAL:						135,414.47

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
27-57830	10-1869	CLEET	AUG 2026 CLEET REPORT	9/2026	AUG 2026 CLEET	3,781.16
27-57831	10-1970	OSBI	AUG 2026 AFIS REPORT	9/2026	AUG AFIS 2026	3,771.97
27-57832	10-1970	OSBI	AUG 2026 FORENSIC RPT	9/2026	AUG FORENSIC 2026	3,576.19
DEPARTMENT TOTAL:						11,129.32
FUND TOTAL:						11,129.32
GRAND TOTAL:						746,593.57

BETHANY CITY COUNCIL

From: Elizabeth A. Gray, City Manager
Date: September 9, 2026
Subject: Mayor's At-large Appointment to the Planning and Zoning Commission

Background

The Bethany Code of Ordinances provides the following concerning the appointment of Planning and Zoning Commission members.

§ 159.070 CREATION AND MEMBERSHIP

(A) The Planning and Zoning Commission of the city is hereby created consisting of nine appointive members, all of whom shall be qualified electors of the city. Eight of the Commission members shall be appointed by the City Council with two members from each of the city's four wards. The ninth member of the Commission shall be appointed by the Mayor. The members of the Commission shall serve for three-year terms, except the membership as of the date of adoption of the ordinance shall continue to serve out their unexpired terms.

(B) A quorum of the Commission shall consist of five members. Before entering the performance of their duties each member shall take and subscribe to the oath of office as required by law. The members of the Commission shall serve without compensation. A majority of all members of the City Council may remove any member of the Commission for the good of the service.

(Prior Code, § 13-101) (Ord. 1241, passed 7-19-83; Am. Ord. 1252, passed 11-15-83; Am. Ord. 1310, passed 11-6-84; Am. Ord. 1974, passed 8-6-19)

Statutory reference:

Appointment of zoning commission, see 11 O.S. § 43-109

Municipal planning commissions, see 11 O.S. §§ 45-101 to 45-105

Trent Reid was appointed on August 1, 2023 to fill the at-large seat for a three-year term expiring in 2026. This seat is currently vacant. Mayor Sandoval desires to appoint Anthony Garcia as the at-large member for a three-year term expiring in 2029. This item is for informational purposes only and no action is required.

RECOMMENDATION

1. No action necessary.

ADDITIONAL COMMENTS



BETHANY CITY COUNCIL

From: Elizabeth A. Gray, City Manager
Date: September 10, 2026
Subject: Consideration and Possible Action Approving Agreement between the City of Bethany and FOP Lodge 161

BACKGROUND

The FOP Lodge 161 and the City of Bethany negotiating team have reached an agreement to present to the City Council.

Staff is recommending approval of this 1-year agreement.

RECOMMENDATION

1. Approve the agreement as presented and authorize the mayor to sign the document on behalf of the City of Bethany.

ADDITIONAL COMMENTS



AGREEMENT

BETWEEN THE



CITY OF BETHANY, OKLAHOMA

AND

**FRATERNAL ORDER OF POLICE
LODGE 161**

FISCAL YEAR 2026-2027

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1. PREAMBLE

Section 1 The following Agreement between the City of Bethany, Oklahoma, a municipal corporation hereinafter referred to as Employer, and Lodge 161, Fraternal Order of Police, hereinafter referred to as Lodge, is recorded in written form to meet the requirements set forth in Title 11, Section 51-105 of the Oklahoma Statutes, which requires the execution of a written contract incorporating any agreement reached. The intent of this Agreement is to:

- A. Assure the efficient and uninterrupted performance of the municipal police in the public interest;
- B. Provide an orderly procedure for the resolution of disputes concerning the Agreement's interpretation and application.
- C. Establish wages, hours, benefits, grievance procedures, and other conditions of employment of represented officers of the Bethany Police Department.

2. RECOGNITION

Section 1 The City of Bethany, hereinafter referred to as employer, recognizes the Fraternal Order of Police, Lodge 161, hereinafter referred to as FOP, as the exclusive bargaining agent during the term of this Agreement. For purposes of this Agreement, the bargaining unit shall consist of all permanent paid commissioned members of the Police Department, with the exception of the Chief of Police and one Administrative Assistant.

Section 2 Probationary employees will not be covered by this Agreement except for monetary provisions. The initial probationary period will be twelve (12) months for an employee who is CLEET certified at the time of hiring. The initial probationary period for an employee who is not CLEET certified at the time of hiring will be for a period of eighteen (18) months. In order to complete the initial probationary period, the employee must have actually worked eleven (11) months in the case of a CLEET certified officer or seventeen (17) months in the case of a non-CLEET certified individual. For the purpose of this section, the time spent by a probationary officer in mandatory CLEET training will be counted as days worked for the purpose of the requirement that the employee actually work seventeen (17) months.

Section In the event that an employee is unable to satisfactorily complete his/her probationary period, the employee's service with the City will be separated. However, the probationary period for any new hire may be extended for a period not to exceed ninety (90) days at the discretion of the Chief of Police due to performance issues after consultations between the Chief and the

applicable field training officers. If the employee's performance is still not satisfactory, the employee's services will be separated. In the event the Chief of Police elects not to extend the probationary period, that decision will not be subject to the grievance/arbitration process contained in Article 8 of this Agreement.

Section 3 In addition, the officer will be required to return all city issued equipment in good condition on the last day of employment. If the equipment is not returned or is returned in a damaged, unusable condition, the officer acknowledges the right of the City to deduct the cost of repair or replacement of the items from the officer's accrued vacation, holiday or wages to the extent authorized by law. For uniforms purchased by the officer, the officer must remove any badges, patches, and other items that would indicate an officer with the City of Bethany and return the badges, patches and like items to the Bethany Police Department.

3. AUTHORITY AND TERM

Section 1 The Employer and the FOP have, by these presents, reduced to writing the Agreement entered into by the employer and the FOP through the collective bargaining process as that term is defined in 11 O.S. 1991, Section 51-101, as amended.

Section 2 This Agreement shall be effective as of the 1st day of July 2026, and shall remain in full force and effect through the 30th day of June 2027.

Section 3 The term of this Agreement, as well as bargaining and arbitration for the terms of a successor Agreement, shall be governed by the term of the Fire and Police Arbitration Act, O.S. 51-101 *et seq.*

4. WAGES

Section 1 All employees covered by this Agreement shall receive wages as stated in Addendum A for FY 2026-2027. The pay plan does not include a cost of living increase for the fiscal year. The pay plan was modified to reflect dropping of one step and adding of one step to the ranks of Patrol Officer, Corporal and Lieutenant. Individuals in these ranks will drop back one step on July 1, 2026, and will advance one step on his/her anniversary date so long as all applicable criteria are met.

Section 2 The City and the Union agree that the wages listed in Addendum A be approved.

5. SENIORITY

Section 1 Seniority shall mean the status attained by the length of continuous service in the Bethany Police Department. It shall commence from the date on which the employee becomes a regular employee upon satisfactory completion of the probationary period.

Section 2 Seniority shall be determined as between two or more employees by highest rank. When two or more employees are of the same rank, seniority shall be determined by length of service within the rank. As between two or more employees of the same rank, who have the same length of service in said rank, seniority shall be determined by length of continuous service as a police officer with the Bethany Police Department. If after the application of the criteria set forth in this Section there still remains a question as to seniority between two or more officers, then, in that event, seniority shall be determined between them by the highest Bethany Police Department hiring procedure ranking.

Section 3 Seniority shall be lost upon the occurrence of any of the following:

- A. Discharge if not reversed;
- B. Resignation;
- C. Unexcused failure to return to work upon the expiration of a formal leave of absence;
- D. Retirement.

Section 4 Seniority shall determine the priority of each employee to:

- A. Time off when annual vacation is granted;
- B. Regularly scheduled days off shall be determined and selected by the senior shift supervisor on a shift first, and then in order of rank and seniority taking into consideration minimum staffing needs.
- C. Order of layoff. (Recall shall be set forth in Section 6.)

Section 5 When all other factors are equal, seniority shall be the determining factor in ordering work assignments and transfers to fill vacancies. There are factors which should pertain to work performance or other reasons which the Police Chief feels take precedence. The factors cited by the Chief will be in writing and given to the Executive Board of the FOP. This will be done on an individual basis and prior to the filling of the position. The Employer shall maintain a seniority list which shall contain date of employment, name and job position.

Section 6 No employee shall be hired until the laid-off employee has been given the opportunity to return to work, subject to normal job employment requirements. Notice shall be mailed (certified) to both employee and Lodge. The affected employee shall have ten (10) days from receipt of notice to notify the Department of his wishes. An employee shall be given two (2) weeks- notice of layoff.

6. PROHIBITION OF STRIKE

The FOP and the Employer are well aware of the public policy and the necessity that there shall be no strikes or other action which would tend to disrupt the provision of those services traditional to Employer's business. In that the public policy of the State of Oklahoma has been expressly stated by the Oklahoma Legislature and codified as Title 11 O.S. Section 51-101, as amended, that statutory provision is deemed to provide the spirit and intent of the terms of this Agreement.

7. MUTUAL RESPONSIBILITY

The Employer and the FOP agree that for the duration of this Agreement, neither the Employer nor its agents, nor the FOP, its agents or members, shall discriminate against any employee because of his membership or non-membership in the FOP.

8. GRIEVANCE PROCEDURE

Section 1 A grievance is any dispute which may arise involving the interpretation or application of any of the provisions of this Agreement or the actions of the parties hereunder. An employee covered by this Agreement may file a grievance when it concerns unsafe conditions or unsafe equipment.

Section 2 It is the intent of the parties to this Agreement to prevent grievances and to settle any which may occur as fairly and as promptly as practical. Therefore, it is agreed that there should be time limits between the initiation of grievance and its occurrence and between steps of the grievance procedure and the time in which each answer must be given. The times indicated by these provisions may be extended only by written mutual agreement of the parties. If the aggrieved party fails to pursue any grievance within the time limits provided, the grievance shall be considered waived and settled and the grievant shall have no further right to continue.

Section 3 The Bargaining Agent may report an impending grievance to the Chief of Police or to the Human Resources Manager in an effort to forestall the occurrence.

Section 4 A grievance shall be processed according to the procedures set forth in this Article.

Section 5 An employee shall, and his FOP representative may, first discuss a grievance with his immediate supervisor in an attempt to reach a satisfactory solution within ten (10) calendar days after the occurrence, leading to the grievance. The supervisor is encouraged to counsel the employee concerning the situation. The supervisor's decision shall be made to the employee, and his FOP representative if he has one, within ten (10) calendar days. In this step, the content of the grievance, the oral response and the date of the meeting will be memorialized in writing by the senior management person present at the meeting. In the event the issue is resolved at this step, the resolution will be documented and forwarded to the Office of the Chief of Police.

Section 6 If the grievance is not settled by the provision of Section 5, it shall be submitted in writing within ten (10) calendar days from the receipt of the supervisor's response in Section 5 to the FOP Grievance Committee, which shall be defined as the Executive Board of the FOP. Within ten (10) calendar days, the FOP Grievance Committee shall determine, in its discretion and judgment, whether or not a grievance exists as defined in Section 1 of this Article.

Section 7 If the FOP Grievance Committee finds a grievance does exist, the Committee shall submit the grievance in writing within ten (10) calendar days from receipt of said grievance to the Police Chief and the Human Resources Manager. The written grievance shall include: a complete statement of the grievance and the facts upon which it is based, the specific article(s) and section(s) of this Agreement claimed to have been violated, and the remedy or correction requested. The Police Chief shall give his response to the employee involved and the FOP Grievance Committee within ten (10) calendar days. If the FOP Grievance Committee finds that grievance does not exist, the employee may continue the grievance procedure on his own.

Section 8 If the grievance is not settled in Section 7, the FOP may, within ten (10) calendar days after receipt of the Police Chief's response, submit the written grievance and a copy of the Police Chief's response to the City Manager or his designee. The City Manager shall submit his or her answer in writing to the FOP President or his designee within ten (10) calendar days.

Section 9 If the City Manager's response does not resolve the grievance, the FOP President or his designee shall contact the City Manager who will call a Pre-Arbitration Settlement Conference. The conference will be held within ten (10) calendar days and will be attended by the City Manager or his or her designee, the Police Chief and two (2) Union Representatives. In the event

of a grievance initiated by an employee, the employee may attend the conference as an observer. The conference will provide an opportunity to settle the disagreement or the mutual agreement of both parties.

Section 10 If the parties are unable to settle the grievance at the Pre-Arbitration Settlement conference within ten (10) calendar days after the completion of the Conference, then said grievance shall be submitted to arbitration for adjustment as follows:

- A. Within ten (10) calendar days of notice by a party of its intention to submit the matter to grievance arbitration, the party seeking arbitration shall request the Federal Mediation and Conciliation Service to provide a list of nine (9) arbitrators. Within ten (10) calendar days after receipt of the list of arbitrators from the Federal Mediation and Conciliation Service, the Union and the Employer shall alternately strike the name of one arbitrator from the list of nine (9) until one name remains. The party seeking arbitration will strike first.
- B. The Arbitrator shall schedule a hearing and shall notify the Union and the Employer of the time and place of each hearing. All communication between the parties and the Arbitrator shall be made jointly.

Except as provided in this paragraph, the Arbitrator shall have the power to administer oaths and to require by subpoena the attendance and testimony of witnesses, the production of books, records, and other evidence relevant to the issues presented to him for determination. The hearing shall be informal, with relaxed rules of evidence, and any evidence deemed relevant by the Arbitrator may be received in evidence. The Arbitrator's authority shall be limited to the interpretation and application of the terms of this Agreement and/or any amendment thereto. The Arbitrator shall have no jurisdiction to establish provisions of a new agreement or variation of the present agreement to arbitrate away, in whole or in part, any provisions or amendments thereto. This shall not preclude individual wage grievances.

- D. The Arbitrator shall issue a written opinion.
- E. The decision, findings, and recommendations of the Arbitrator shall be final and binding upon the parties to this Agreement with respect to the interpretation, enforcement or application of the provisions of this Agreement. It is understood by the parties to this Agreement that filing a grievance under this Article, which has as its last step final and binding arbitration, constitutes an election of remedies and

waivers of any and all rights by both parties the Union and the Employer, to litigate or otherwise contest the last answer rendered through the grievance procedure in any court or other appeal form.

- F. The cost of the Arbitrator shall be shared equally between the Union and the Employer. If a transcript of the proceedings is requested, the party so requesting shall pay for it. If the other party seeks a copy of the transcript, then the cost of the transcript will be shared equally between the parties. The arbitrator will be provided with a copy of the transcript free of charge.

Section 11 Employer grievances should they occur as a result of Union activities or actions shall be submitted in writing directly to the President of the FOP or his designee and the City Clerk within ten (10) calendar days of the occurrence prompting the grievance. The process from this point will proceed commencing at Section 9 where the City Manager shall call a Pre-Arbitration Settlement Conference.

9. MANAGEMENT RIGHTS AND RESPONSIBILITIES

Section 1 The Lodge recognizes the prerogative of Employer to operate and manage its affairs in all respects and in accordance with its responsibilities, and the power or authority which the employer has not officially abridged, delegated, granted or modified by this Agreement are retained by the Employer, and all rights, powers and authority the Employer has prior to the signing of this Agreement, are retained by the employer, and remain exclusively within the rights of the Employer.

Section 2 Except as may be limited herein, the Employer retains the rights in accordance with the Constitution, the laws of the State of Oklahoma, and the Charter of the municipality and the responsibilities and duties contained in the laws of the State of Oklahoma and the ordinances and regulations promulgated thereunder. These rights include, but are not limited to, the following:

- A. The right to determine Police Department policy, including the right to manage the affairs of the Police Department in all respects, which do not affect terms and conditions of employment;
- B. The right to assign working hours, including overtime;
- C. The right to direct the members of the Police Department, including the right to hire, promote, or transfer any Police Officer;

- D. The right to determine the table of organization of the Police Department, including the right to organize and reorganize the Police Department and the determination of the job classifications and ranks based upon duties assigned;
- E. The right to determine the safety, health and property protection measures for the Police Department;
- F. The right to allocate and assign work to Police Officers within the Police Department;
- G. The right to determine and implement the policy affecting the training of employees;
- H. The right to schedule operations;
- I. The right to establish, modify and enforce Police Department rules, regulations and orders;
- J. The right to introduce new, improved or different methods and techniques of operation of the Police Department or change existing methods and techniques;
- K. The right to determine the amount of supervision necessary;
- L. The right to control the departmental budget;
- M. The right to take whatever actions may be necessary to carry out the mission of the Employer in situations of emergency;
- N. The right to terminate, suspend, demote and take other disciplinary action against employees for just cause;
- O. The right to determine the number of ranks and number of employees in each rank;
- P. The right to transfer work from one position to another within the classified service of the Police Department;
- Q. The placing of maintenance or other work with outside contractors and other agencies of the City;
- R. The right to be the sole judge of the qualifications and selection of applicants;

- S. The Lodge recognizes that the Employer has the right to determine the level of manning on each shift.

10. UNION RIGHTS AND RESPONSIBILITIES

Section 1 This Agreement shall be binding upon the successors and assignees of the parties hereto during the term of this Contract; and no provisions, terms or obligations herein contained shall be affected, modified, altered or changed in any respect whatsoever by the consolidation, merger or annexation, transfer or assignment of either party hereto, or affected, modified, altered changed in any respect whatsoever by any change of any kind in the ownership or management of either party hereto, or by any change geographically of the place of business of either party hereto.

Section 2 Except as specifically provided in this Agreement and subject to the rights of management as previously set out in Article IX of this Agreement, all rules, regulations, fiscal procedures, working conditions, departmental practices and manner of conducting the operation and administration of the department currently in effect on the effective date of this Agreement shall be deemed a part of said Agreement unless and except as modified or changed by the specific terms of this Agreement. The Employer hereby reserves the right to adopt, modify and enforce all reasonable administrative departmental and personnel rules, regulations and policies as long as they do not change terms and conditions of employment.

Section 3 The Lodge, its officers and members shall not intimidate or coerce employees into joining the Lodge.

Section 4 No Lodge business of any kind shall be carried on by any on-duty employee.

Section 5 The Lodge recognizes its responsibility as bargaining agent to represent all employees in the bargaining unit fairly.

Section 6 The City will allow the FOP to utilize the Police Department training room for union activities under the following conditions:

- A. Scheduling the use of the room is cleared through the Chief of Police or Police Major prior to being used by the FOP.
- B. That once the meeting is over, the FOP will clean up and return all tables and chairs to their proper place.
- C. If the meetings are disruptive to Police Department activities by feedback from the Chief of Police, the City will contact the FOP concerning the complaint and attempt to resolve the problem.

D. Training room is located at 6714 NW 36th Street, Bethany Oklahoma.

Section 7 The FOP recognizes that political activity is prohibited while bargaining unit members are on duty, in uniform or on City property.

11. LONGEVITY

Longevity shall be paid to employees with at least three (3) years of continuous service with the City of Bethany Police Department. Longevity shall be in addition to regular base wages and shall be paid on the basis:

<u>Beginning Year of Service</u>	<u>Longevity Pay Per Month</u>
4 th Year	\$35.00
6 th Year	\$55.00
8 th Year	\$75.00
10 th Year	\$95.00
12 th Year	\$115.00
14 th Year	\$135.00
16 th Year	\$155.00
18 th Year	\$175.00
20 th Year	\$195.00
21 st year	\$205.00

Section 2 No employee shall draw more than Two Hundred Five dollars (\$205.00) per month longevity pay.

12. ANNUAL LEAVE

Section 1 All permanent employees covered by this Agreement are eligible for annual leave time as follows: 1-5 years, 8 hours per month; 6-10 years, 10 hours per month; 11-15 years, 12 hours per month; 16- 20 years, 14 hours per month; and 21years to retirement, 16 hours per month. Such leave time shall not be accumulated over three hundred and fifty (350) hours after the last full pay period of each calendar year, however, at the time of retirement or voluntary separation of employment with the City, pay for accrued leave shall not exceed three hundred (300) hours in accordance with Section 12-7.

Section 2 Employees shall not accrue vacation leave for any period during which they are on lay off or other leaves of absence without pay (unless otherwise

agreed by the Employer) or engaged in conduct in violation of Article 6 "Prohibition of Strike".

Section 3 Annual leave in blocks of five (5) days or more shall be submitted to the Chief of Police or his designee at least thirty (30) days prior to leave time requested. The Chief shall have the authority, in his sole discretion, to reschedule annual leave for an employee unable to take his or her leave scheduled pursuant to this Section.

Section 4 Annual leave requests for less than blocks of five (5) days shall be submitted to the Chief of Police or his designee seventy-two (72) hours prior to the leave time requested and shall be considered in order of submittal. The Chief of Police, or his designee, can waive the seventy-two- (72) hour requirement if sufficient manpower is available.

Section 5 Annual leave may be taken in one (1) hour increments.

Section 6 The Employer maintains the right to cancel and reschedule any or all approved leave upon emergency condition.

Section 7 Any employee who is laid off, resigns, retires, or is otherwise separated from the service of the City through no fault of the employee shall receive vacation pay for all of their accrued vacation not exceeding three hundred (300) hours upon their separation from employment with the City. The amount of payment for all unused vacation shall be calculated based upon the employee's hourly base rate of pay in effect for the employee's regular job, or the last workday of the employee's employment.

13. CLOTHING ALLOWANCE

Section 1 Replacement – The City of Bethany will repair or replace uniforms damaged on duty on an as-needed basis where the damage was not due to the negligence or misconduct of the officer, subject to the following guidelines (only the following items are eligible for repair or replacement):

- A. Shirts
- B. Trousers
- C. Authorized equipment to be utilized and required by the Department
- D. Ties
- E. Footwear

Section 2 The City shall furnish all non-probationary officers with fifteen hundred dollars (\$1,500.00) uniform maintenance allowance per fiscal year payable in two equal installments of seven hundred fifty dollars (\$750.00) during August and February. The uniform allowance will be paid in the last pay

period of the month and will be paid on a check separate from the officer's regular paycheck.

Section 4 If requested by the Chief, the officer will submit receipts to the Chief verifying what items have been purchased by the officer. If the officer is not able to supply the Chief with receipts concerning the purchases made for uniform maintenance, the officer could be ineligible for the next payment.

Section 5 If an employee's personal property is damaged, lost or destroyed in the line of duty and not as a result of the negligence or misconduct of the employee, the City will either repair or replace the item with one of comparable quality. Items within this provision include but are not limited to: watches not to exceed \$150.00; and eyeglasses not to exceed \$500.00 less any amount paid by insurance. The City will not be required to reimburse any single officer in an amount exceeding \$750.00 per fiscal year unless the lost or damaged item(s) are medically necessary.

Section 6 Uniform articles damaged or destroyed while not in the line of duty will not be repaired or replaced by the City.

Section 7 Each new recruit will be issued upon employment the following uniform and equipment items:

- A. Four (4) short sleeve shirts
- B. Four (4) long sleeve shirts
- C. Four (4) pairs of standard uniform pants
- D. Leather duty belt with holster/cuff case, OC case and taser holster
- E. Duty gun and ammo
- F. Soft body armor
- G. Two (2) name tags
- H. Two (2) badges-one metal badge and one ghost badge
- I. One (1) cold weather jacket/coat
- J. One (1) lke jacket
- K. One (1) tie
- M. One (1) pair of black duty boots approved by the Chief not to exceed \$150.00.
- N. One (1) hat of a color and design approved by the Chief of Police.

14. INSURANCE

Section 1 The Employer agrees to pay a portion of the monthly group life and group health insurance premium on the employee in the same amount as provided to non-union employees of the Employer. (See attached B.)

- Section 2** The Employer further agrees to pay a portion of the monthly dependent premium for employees whose dependents are covered by the Employer's group health insurance policy in the same amount as provided to non-Union employees. Such payment shall be made directly to the insurance carrier.
- Section 3** The Employer retains the right to select and change the benefits for said insurance coverages.
- Section 4** The Employer retains the right to select the insurance carriers including the right to self-insure.
- Section 5** The Employer shall appoint at least one member of the FOP to the Employee Insurance Committee. Should a FOP member not be willing to volunteer, then the employer may appoint a member of the bargaining unit.

15. TUITION INCENTIVE

- Section 1** The Employer will reimburse employees for course tuition, subject to the conditions of this Article. Reimbursement shall be limited to the actual hourly rate per course hour or the highest (non-graduate rate for non-graduate courses and graduate rate for graduate courses) level hourly rate for a state institution of higher education. Nothing contained in this Article shall be construed to require the Employer to compensate the employee for time spent in fulfilling course requirements, or to pay for travel, books or any expense other than tuition. To assist with budget planning, an officer who intends to take eligible college courses as defined in Section 2 below for the upcoming fiscal year is to provide an estimate of the cost for the entire fiscal year by January 15th to the Office of the Chief of Police. The fact that an employee provides the information does not require the employee to take the course(s).
- Section 2** To be eligible for tuition reimbursement, the course and employee shall meet the following standards:
- A. The course shall be Police related and approved by the Police Chief in advance of the employee enrolling therein;
 - B. The course shall be administered by an accredited institution, except that tuition for correspondence courses shall not be eligible for reimbursement;
 - C. The employee shall pay the tuition for the course, any tuition which is directly or indirectly paid or reimbursed by any third party shall not be eligible for reimbursement by the Employer; and,

- D. The employee shall receive a letter grade of "B" or higher for his performance in the course and not be evaluated on the basis of pass/fail or satisfactory/unsatisfactory, except that in any course in which a letter grade cannot be awarded, the employee shall receive either "pass" or "satisfactory."

Section 3 Upon completion of the course, the employee may initiate a claim for reimbursement in the following manner:

- A. The employee must present a receipt from the institution reflecting the amount paid by the employee for tuition;
- B. The employee must present an official transcript from the registrar of the institution showing that the employee has met the grading requirements of Section 2D.

16. INCENTIVE PAY

Section 1 Employees of the bargaining unit shall receive education incentive pay for achieving the following education levels in college accredited police related courses approved by the Chief of Police.

- Level:
- I. Associate degree \$50.00 per month upon proof of an associate degree from an accredited institution.
 - II. Bachelor's Degree \$100.00 per month upon proof of a bachelor's degree from an accredited institution. A Bachelor's Degree in any field would qualify for this level.
 - III. Master's Degree \$150.00 per month upon proof of a master's degree from an accredited educational institution in a subject related to law enforcement. The approved fields will be Law Enforcement, Criminal Justice, Psychology, Sociology, Police Science, Management and Business Administration.

Section 2 An officer who demonstrates proficiency in Spanish or American Sign Language will be eligible for an incentive pay of Thirty Dollars (\$30.00) per pay period. To be eligible for the foreign language incentive, the officer must provide proof of fluency to the Chief of Police and the Human Resources Director. The officer must pass a written test and an oral skills test that demonstrate the officer's ability to communicate effectively with citizens regarding normal day to day interactions with law enforcement, matters related to victims and perpetrators of crimes and basic medical

information. Fluency will be determined by using the American Council of Teaching Foreign Language, the current College Level Examination Program (CLEP) or some other nationally recognized test as determined by the Human Resources Director.

Officers receiving this incentive will be required to serve as needed for any and all departments of the City. The officer will not receive additional pay, other than the incentive pay outlined above, for services rendered on duty. If services are required while off duty, the officer will receive pay according to the appropriate hourly rate and overtime pay requirements where appropriate.

17. SICK LEAVE

- Section 1** Employees shall accumulate eight (8) hours of sick leave pay per month up to a maximum of 960 hours. FOP Members with more than 960 hours of accrued sick leave will not lose their accrued hours but will not accrue additional hours until they have reduced their accrual below 960. Upon retirement, employees may convert sick leave which has accumulated over 740 hours to pay at the ratio of two (2) hours sick leave to one (1) hour pay. Maximum amount of hours paid shall not exceed one hundred and forty (140) hours.
- Section 2** Sick leave may be used by an employee only when incapacitated to perform his/her duties due to illness or injury not caused in the line of duty, or in the event of an illness in the employee's immediate family. Immediate family shall be as defined in the Family and Medical Leave Act.
- Section 3** An employee who does not report for duty for reasons which entitle them to sick leave, shall personally notify the Employer by their usual reporting time. In the event of an absence of more than one shift, the Employer may require a statement from a medical doctor clarifying the fact that the employee has been under medical care during his absence from work.
- Section 4** Any employee who makes a false claim for paid sick leave shall be subject to disciplinary action.
- Section 5** Each employee who uses no sick leave during the contract year (July 1 through June 30) shall receive one shift of bonus leave to be used for any personal purpose within the six months immediately following June 30.
- Section 6** Sick leave can be used in increments of two (2) hours. All time sheets must include all time taken off work for illness or other medical reasons.

18. EMERGENCY LEAVE

- Section 1** Emergency leave with pay will be granted in the event of a death in the employee's immediate family, serious illness, or birth of a child or placement of a child by adoption.
- Section 2** The employee's immediate family shall be defined as the spouse, father, mother, son, daughter, brother, sister, and grandparents of the employee and the employee's spouse.
- Section 3** The emergency leave herein provided applies only when the family death, serious illness, or unusual circumstance does, in fact, require them off from regularly scheduled duty and does not contemplate nor grant an accrual of time when said events occur during regularly scheduled days off, vacations, or other permissible leave within pay periods.
- Section 4** Emergency leave is limited to five (5) days per year. Should an employee require additional emergency leave in excess of five (5) days per year, and provided the Chief of Police grants approval, such leave shall be charged to sick leave. The provisions of this section shall not be construed so as to interfere with an employee's right under the Family and Medical Leave Act to utilize leave for which the employee is qualified.

19. MILITARY LEAVE

An employee who presents official orders requiring his attendance for active duty or other service as a member of the United States Armed Forces, the Oklahoma State Guard of the State of Oklahoma Reserves, shall be entitled to leave of absence for the period of time of such active duty without loss of status or efficiency rating and without loss of pay for such periods of time as dictated by state and/or federal laws, as amended from time to time. Employee may use accrued vacation leave to supplement any payment made under state or federal law or to pay for any health insurance premiums.

20. DUES CHECK-OFF

- Section 1** The Employer agrees to deduct each month Lodge dues in an amount certified to be correct by the Secretary-Treasurer of the Lodge, from the pay of those employees who individually request in writing that deductions be made and such deductions shall continue until the employee requests in writing that deductions cease. All deductions will be for the month in which they are taken.

Section 2 The Employer shall remit each month the total amount of deductions to the Secretary-Treasurer of the Lodge. The Lodge shall pay the Employer a reasonable bookkeeping fee of five percent (5%) of the total amount of deductions each month.

Section 3 As to the deductions for dues, the Lodge agrees to be responsible for refunding any deductions which are refundable when an employee terminates or resigns; to be responsible for making a proper adjustment with the employee affected if the Employer makes an error or improper deduction; to indemnify, defend, and hold the Employer harmless as to claims made, or suit instituted, against the Employer on account of payroll deductions for Lodge dues or premiums, if liability is due to Lodge actions.

21. BULLETIN BOARDS

Section 1 The Employer shall allow the Lodge to maintain a bulletin board no larger than three (3) feet by three (3) feet, at Bethany Police Station. This board shall be used only for the following materials:

- A. Recreation and social affairs
- B. Lodge meetings
- C. Lodge elections
- D. Reports of Lodge committees
- E. Fraternal Order of Police and State Association notices
- F. Legislative enactments, judicial decisions, and proposed successor agreements to this Agreement affecting employees, said enactments, decisions and proposed agreements posted in full without comment or interpretation
- G. Newspaper clippings and magazine articles of interest to members of the Lodge
- H. Minutes of Lodge meetings which do not violate the provisions of the following paragraph.

Section 2 Materials shall not contain anything reflecting negatively upon the Employer, any of its employees, or any labor organization among its employees.

Section 3 The Lodge President shall be responsible for the contents of the above materials. Any material on the bulletin board must bear the signature of the Lodge President on its face. Material without such signature will be subject to removal without notice by the Employer.

Section 4 Any violation of the provisions of this Article shall entitle the Employer to remove any offending article.

22. RETIREMENT

The City shall comply with the terms of 11 O.S. Section 50-101 *et seq.* regarding retirement benefits and related matters.

23. SAVINGS CLAUSE

In the event any Article, Section, or portion of this Agreement should be held invalid and unenforceable by any court of competent jurisdiction, such decision shall apply only to the specific Article, Section or portion thereof specifically held invalid in the court's decision; and upon issuance of such a decision, the employer and the FOP agree to immediately commence to negotiate a substitute for the invalidated Article, Section, or portion thereof. The balance of the Agreement shall not be affected by such a decision.

24. TIME OFF FOR UNION BUSINESS

Section 1 Upon giving eight (8) days written notice acknowledged by the Chief of Police, the Executive Board of FOP Lodge 161, and the Bargaining Team, may be granted time off with pay, by the Chief of Police, to conduct FOP Lodge 161 business. Business to be conducted must be defined and specified at the time the written request is made.

Section 2 The Employer agrees to allow Members of Lodge 161 up to an additional sixty (60) days off for legitimate Union business, including State Convention and Police Week but In no case shall any one individual member be allowed to utilize more than twelve (12) days in any one contract year.

Section 3 Requests for Union business time off will not be denied except for legitimate reasons given in writing.

Section 4 If an emergency situation arises while a member is in approved Union business time status, the member will immediately revert back to general duty status. Such a revision will not be treated as a call back.

25. RISK MANAGEMENT

Section 1 It is the City's intent to contain its workers' compensation costs through a comprehensive program of training, purchase of proper equipment and review of accidents. Said program is contained in the "Safety Manual" developed by the Employee Safety and Accident Review Committee (ESARC). The Employer agrees to appoint one member of the FOP to the ESARC. Should a FOP member not be willing to volunteer, then the Employer may appoint a member of the bargaining unit.

Section 2 Should the FOP desire a labor relations committee to discuss safety issues with the City, the makeup of the committee shall be the following: for the City – Police Chief and the Assistant City Manager; for the FOP – President of the FOP and a designee of his or her choice. This designee shall be on this committee for a minimum of at least one fiscal year. The committee may be called to meet at any time by any one of the members of the committee. The committee will have recommendation power only.

26. PERSONAL LEAVE BANK

Section 1 Employees will be granted thirteen (13) shifts of personal leave per calendar year calculated at the normal number of hours the employee works. The personal leave will be credited to each employee in an equal amount every six (6) months of the calendar year. This will become effective January 1, 2022.

Section 2 Personal leave may be taken in blocks of one shift.

Section 3 All hours in the Personal Leave Bank are to be used on a calendar year basis and must be used before the end of the calendar year. Personal leave cannot be carried over into the following year.

Section 4 Any employee who is laid off, resigns, retires, or is otherwise separated from the service of the City shall receive pay for their accrued Personal Leave Bank hours in an amount not to exceed thirteen (13) shifts upon their separation from employment with the City. The amount of pay for all unused personal hours shall be calculated based upon the employee's hourly base rate of pay in effect for the employee's regular job on the employee's last day of employment.

Section 5 The Personal Leave Bank replaces the "Holidays" article and will become effective on January 1, 2020.

27. PERSONNEL REDUCTION

Section 1 In the case of personnel reduction, seniority shall be a factor in considering the order of lay off. It is understood that if a more senior employee were laid off, this decision would be subject to the grievance procedure.

Section 2 In determining seniority for the purpose of personnel reduction, only time as a full-time paid employee in the Bethany Police Department will be counted.

28. OVERTIME AND HOURS OF WORK

Section 1 All hours actually worked over eighty-two (82) hours during any given fourteen (14) day work period shall be considered overtime and compensated in the following methods. Compensation for overtime shall be in the form of compensatory time at the rate of one and one half (1 ½) hours for each hour worked or cash payments at the rate of one and one half (1 ½) times the Employee's regular hourly rate of pay. Each employee may select his or her option. Employees may accumulate compensable hours up to a maximum of two hundred and forty (240) hours. The employee may request that the hours be used or paid by following departmental procedures for notification. Time accumulated in excess of two hundred and forty (240) hours must be paid in the time period in which it is accrued. Any officer who, as of July 1, 2025, has accrued in excess of two hundred and forty (240) hours of compensable time will be paid for the excess hours. The officer may elect to be paid the full amount by December 31, 2025, or may elect to split the amount evenly, one half to be paid by December 31, 2025, and one half to be paid by February 15, 2026.

Section 2 Court time is defined as time spent in district court, municipal court or the administrative hearing rooms of the Department of Public Safety while in off-duty status. Compensation for off-duty court time shall begin when the officer arrives at the court or hearing site and shall cease when the officer's presence is no longer required, plus a reasonable length of time to return home. A minimum of two (2) hours will be paid per appearance. Each employee may select option of payment whether it be compensatory time off or cash payment if the court time results in the employee exceeding eighty-two (82) hours in the pay period.

Section 3 For the purpose of determining work cycle overtime, hours worked shall not include annual leave, sick leave, holidays, injury leave, meritorious leave, special leave, any and all other leaves or absences with or without pay, and all time defined as non-compensable under the Fair Labor Standards Act.

Section 4 The decision of whether overtime is required shall be at the discretion of the Chief of Police. No hours worked in excess of an employee's regular shift

shall be counted toward the computation of overtime unless such work is authorized by the Chief of Police or his designee.

Section 5 The Lodge agrees that certain activities shall not be considered working time. These times include, but are not limited to the following:

- A. Time changing in or out of uniforms before or after normal working hours.
- B. Off-duty time involving the resolution of a grievance.
- C. Off-duty time involving promotional testing.
- D. All off-duty time attending training facilities excluding time spent on actual Employer approved or required training sessions.
- E. Off-duty time engaged in travel for conferences, seminars or training requiring overnight stays, which is outside the employer's normal work pursuant to the Fair Labor Standards Act.

NOTE: The parties have entered into a Memorandum of Understanding for FY 21-22 to address the possible implementation of ten (10) hour shifts on a trial basis when manning levels allow for the same.

29. WORKING OUT OF CLASSIFICATION

Section 1 Any "Police Officer" covered by this Agreement who is eligible and required to act in a position of Shift Supervisor for a minimum of four (4) hours, shall be compensated twenty-five dollars (\$25) above his/her base salary for shifts worked as Supervisor. Such additional pay shall be paid only for hours worked out of classification as Shift Supervisor.

Section 2 The Employer agrees that absent an emergency, only one person will be required to act in any one higher position until such position is permanently filled or until the employee who normally holds the higher position returns to his regular working position.

30. OFFICER BILL OF RIGHTS

Section 1 It is recognized that due to the nature of an officer's duties, complaints may be made by citizens concerning an officer's action or non-action. The rights of the citizens to complain about abuses of police power must be protected in the same manner as individual Police Officers must be protected against false allegations of abuse, misconduct, etc. The procedures, rights, and

privileges set forth in this article are established to ensure both parties are guaranteed equal rights.

Section 2 The first step of a citizen's complaint will be handled within the Police Department. The following procedure will be:

- A. The complaint by the citizen may be verbal, over the phone or in writing to the officer's immediate supervisor. The supervisor will determine whether or not the complaint has merit or if it can be taken care of at that level. The immediate supervisor will contact the citizen and inform him/her of his decision. If either party is not satisfied, the complaint can be taken to the Chief of Police.
- B. The Chief of Police will then review the complaint and make a determination whether the complaint has merit, or it does not. The Chief will inform both parties of his decision where the citizen has the opportunity to take the complaint to the City Manager's office in which an IAC can be conducted. If the officer disagrees with the Chief's decision, the officer may appeal through the grievance procedure established in the contract.

Section 3 A member of the FOP will be a part of the IAC. This member will be mutually agreed to by the Police Chief and the FOP. Whenever an officer is under investigation and is subject to questioning by an Internal Affairs Committee (IAC) for any reason, which could lead to disciplinary action, demotion or dismissal such questioning shall be conducted under the following conditions:

- A. The investigation shall be conducted as follows:
 - 1. The officer shall have the opportunity to review and respond to the formal complaint at least 48 hours before appearing before the Committee.
 - 2. The officer under investigation shall be informed by the City Manager's office as to the date and time of the Committee's hearing at least five days before the hearing.
 - 3. Sessions conducted by the Internal Affairs Committee (IAC) shall be reasonable in nature and allow for rest periods if necessary.
 - 4. The officer under investigation shall not be subjected to offensive language or threatened with transfer, dismissal, or disciplinary action. No promise or reward shall be made as an inducement to obtain testimony or evidence.

5. The officer under investigation shall be informed of his rights and his responsibility to answer all questions including his Fifth Amendment rights against self-incrimination.
6. The questioning of officers under investigation may be taped or recorded in written form, at the discretion of the IAC, and questioning of officers shall be limited to the subject of the complaint
7. An officer under investigation shall receive written notification from the City Manager as to the determination of the investigation.
8. No officer shall be discharged, disciplined, demoted, or denied promotion, or transfers, or reassignment, or otherwise be discriminated against in regard to his employment, or be threatened with any such treatment by reason of his exercise of the result granted by this contract.
9. A member of the bargaining unit, when ordered to take a polygraph for administrative investigations is not required to fill out any forms or statements saying that the polygraph is voluntary. An officer shall not be required to take a polygraph until after the complainant or other adverse witness has taken a polygraph.
10. No member of the bargaining unit shall be required to disclose his or her own, or member of his family or household's income, assets, debts, expenditures, or other financial information unless such information is pertinent to the investigation of a complaint, or conflict investigation, or otherwise required by law.
11. No member shall be required to donate or contribute to any type of political or charitable campaign.
12. An officer, at no expense to the City, shall have a right to representation during any interview conducted on a complaint, or on any matter which could lead to discipline, whether the officer is the subject of the complaint or a witness.

31. PROMOTIONAL PROCEDURE

A. Responsibilities:

1. The Deputy Chief will be responsible for the administration of the departmental promotional processes.
2. The Chief of Police will have the final decision-making authority in all promotional selections for the positions below the rank of Chief of Police.

B. General Procedures:

1. All candidates eligible for any promotional vacancy will be provided with a written announcement to include the following information:
 - a. Position description
 - b. Eligibility requirements
 - c. A description of the selection process

C. Candidates may participate in a selection process for any of the following positions for which they may be eligible:

1. Captain
2. Lieutenant

D. Eligibility criteria for each position will be as follows:

1. Captain
 - a. Seven (7) years of service as a certified police officer with the Bethany Police Department and currently holding the rank of Lieutenant
 - b. A minimum of a bachelor's degree from an accredited college or university.
 - c. No disciplinary action in the previous twelve (12) months.
 - d. Must demonstrate a commitment to the organization and its philosophies, goals, and objectives.
2. Lieutenant
 - a. Five (5) years of service as a certified police officer with the Bethany Police Department.

- b. A minimum of an associate degree from an accredited college or university.
 - c. No disciplinary action in the previous twelve (12) months.
 - d. Must demonstrate a commitment to the organization and its philosophies, goals, and objectives.
- E. Selection Procedures:
 - 1. The Captain and Lieutenant positions are appointed by the Chief of Police. The information that the Chief may consider in making an appointment includes, but is not limited to, the following:
 - a. Review of performance evaluations.
 - b. Consultations with supervisors and other police officials to determine demonstrated teamwork, public relations ability and cooperative attitude of the candidate.
 - c. Educational achievements.
 - d. Written essay.
 - e. Personal interview with the Chief of Police.
- F. Review Board: Each candidate for the rank of Lieutenant or Captain will be interviewed by a Review Board composed of the following: one (1) senior management personnel from the City; one (1) Bethany police officer of equal or greater rank than the position in question and two (2) individuals who have held the rank equal to or greater than the rank at issues for at least two (2) years and are from municipal police departments equal to or greater than the size of the Bethany Police Department. The FOP may designate a silent, non-participant observer.

32. SAFETY COMMITTEE

Section 1 There shall be a "Safety Committee" consisting of five members to review and develop recommendations for safety issues within the Police Department.

- A. Membership

1. Four (4) members within the FOP membership appointed by the FOP.
2. One (1) member shall be the City Manager or his/her designee.

B. Functions

1. Review member working conditions and programs and make recommendations to the Chief and City Manager for safety improvements.
2. Review workplace and equipment and make recommendations to the Chief and City Manager.
3. Review accidents involving FOP members and make recommendations regarding the cause of accident and preventative measures.

33. DRUG TESTING

Members of the Bethany Police Department will participate in and be subject to the City of Bethany Drug Testing Policy effective July 1, 2021.

34. HOLIDAY PAY

Officers working on the following holidays will receive overtime pay at a rate of time and a half: New Year's Day, Easter, Thanksgiving, Christmas Eve, Christmas Day, Veteran's Day and Independence Day.

35. SHIFT DIFFERENTIAL

Officers scheduled to work evening and midnight shifts shall receive an additional \$100.00 per month.

36. TRAINER COMPENSATION

Section 1 Officer Training: CLEET Certified Trainers will receive an additional twenty-five dollars (\$25.00) of pay, per workday (no less than eight hours) of training. Those courses considered for the training will

include Firearms, Police Defensive Driving, and Self Defense Training including non-lethal training (pepper spray and Taser.)

Section 1 A CLEET certified Field Training Officer will be paid an additional Twenty Dollars (\$20.00) for each full shift where the person serves as an active on duty field training officer and completes the daily observation reports for the assigned recruit.

The City will be responsible for the scheduling of all FTO's and trainers. No trainer will be paid for training outside the City of Bethany except with written permission from the Chief of Police or his designee.

37. CORPORAL

Section 1. The position of Corporal is established as a non-supervisory position. To be eligible for the position of Corporal, a patrol officer must meet the following minimum qualifications:

- Minimum of four (4) consecutive years with the Bethany Police Department or three (3) years with the Bethany Police Department and two (2) or more years as a full time patrol officer with a police department of equal or greater size than the Bethany Police Department.
- Must have a CLEET Intermediate or Advance Certification.
- Must have a minimum of 250 training hours not including the Basic Academy hours.
- Officer must have at least three (3) of the following certifications:
 - Basic Instructor Certification
 - Firearms Instructor Certification
 - LEDT Instructor Certification
 - DT/C&C Instructor Certification
 - Taser Instructor/Less Lethal Munition certification
 - ARIDE Certification
 - Drug Recognition Expert Certification

- Crisis Intervention Training
- Field Training Officer Certification

Any other certification recognized by CLEET may be forwarded to the Chief of Police or his designee for a determination of whether the proposed additional certification holds an equal value to the items listed above and would allow the officer to be eligible for the position of Corporal. The determination will be made at the sole discretion of the Chief of Police or his designee, which determination will not be subject to the grievance process.

Upon achieving the rank of Corporal, the employee will be placed in the step in the new rank that results in a minimum of a six percent (6%) increase in wages.

Section 2 An officer holding the position of Corporal will be eligible to bid on shift assignments prior to officers holding the rank of patrol officer. A person will be eligible to bid as a Corporal on the next bidding period after achieving the rank with the most senior Corporal bidding first. Corporals will not be required to bid for a specific shift so long as there is an opening that includes officer openings.

Section 3. In the event a person holding the rank of Corporal is the most senior officer on a shift, the person will be in charge of the shift but will not be eligible for working out of class compensation addressed in Article 29 of this Agreement.

Section 4. To maintain the rank of Corporal, a person must maintain a minimum of three (3) certifications which are required to achieve the rank.

38. EMPLOYEE EVALUATIONS

- A. Employees will participate in an annual evaluation using the city provided evaluation form.
- B. The employees' immediate supervisor should complete the evaluation. If the employee has recently changed supervisors, the Chief should arrange for the prior supervisor to participate in the evaluation process.
- C. The supervisor should provide documentation for any score of "needs improvement" or "unacceptable." If an employee receives an "outstanding" score, the supervisor should provide documentation or an explanation as to what prompted the outstanding score.
- D. After the evaluation form is completed, it will be forwarded to the next line supervisor for review. The Chief and Deputy Chief will also review the evaluation. If a senior supervisor believes that there is a problem with the evaluation, that reviewer will meet with the evaluator and discuss the

evaluation. If the reviewer is satisfied that it is the scored correctly, the evaluation will be forwarded to the Chiefs office.

- E. The Department Chief should thoroughly review the evaluation. If he/she is confident in the validity of the document, the document should be forwarded to the Office of the City Manager. If the Chief has questions about the evaluation, the Chief should do the investigation that is necessary to feel confident that the evaluation is proper.
- F. If an employee is given a confidence rating of "No Confidence," in the Overall Confidence Rating Section, the step increase for that employee will be withheld for six months. The employee's supervisor should set up a plan of action to improve the employee's performance within the next six months. If at the end of six months, the employee has made the necessary improvements, that employee will be granted the step raise at that time. The raise will not be retroactive.
- G. If the employee being evaluated does not agree with the score given, the employee may request a review from the City Manager. The City Manager will consider the documentation and the statements of those individuals involved.
- H. The City Manager may confirm the evaluation or request that the evaluation be returned to the Police Chief for more consideration.
- I. If the decision of the City Manager confirms the evaluation and the employee continues to disagree with the evaluation results, the employee should contact their union representative and consider the arbitration process.

39. COST OF LIVING INCREASES

In the event that the City provides a cost-of-living increases for all city employees for FY2026-2027, the City will provide the same increase to the FOP members.

40. INDIVIDUALLY ASSIGNED VEHICLES

Section 1: Non-probationary employees who live within ten (10) miles, as the crow flies, of the Bethany Police Department will be allowed a take-home unit so long as there are units available. In the event an employee moves outside of the ten (10) mile requirement, the officer will lose his/her take-home privileges. Employees who had a take home unit prior to July 1, 2026, and who live within fifteen (15) miles, as the crow flies, of the Bethany Police

Department will be grandfathered in and will retain their take home units so long as they do not move outside the fifteen (15) mile requirement.

Section 2: All employees who are provided a take-home vehicle must abide by all state laws and departmental regulations for the use of a take-home vehicle. The assigned unit may only be used for commuting to and from work and for approved training assignments. An employee may not transport family members or members of the public in an assigned take-home unit except in an official capacity or an authorized ride-a-long.

Section 3: An employee who has been assigned a take-home unit prior to July 1, 2021, and who lives twenty (20) miles, as the crow flies, from the Bethany Police Department, will be allowed to maintain a take-home unit. However, in the event the employee moves to a new location outside of fifteen (15) miles, as the crow flies from the Bethany Police Department, the employee will lose his or her take-home privilege.

Section 4: If there are not enough vehicles to assign to eligible employees under this Article, the vehicles will be assigned as follows: Supervisors, Detectives and then by seniority in rank.

END*

IN WITNESS WHEREOF, the parties hereunto have set their hands this ____ day of September 2026.

CITY OF BETHANY

By: _____ MAYOR

By: _____ Elizabeth Gray, CITY MANAGER

ATTEST:

By: _____
CITY CLERK

FRATERNAL ORDER OF POLICE LODGE 161

By: _____

By: _____

By: _____

APPROVED as to form and legality this _____ day of September 2026.

By: _____
Robert R. Jones, CITY ATTORNEY

ADDENDUM A

POLICE PAY PLAN FY 2027

Effective July 1, 2026

GRADE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
TITLE											
P-1 OFFICER	<i>Hourly</i>	\$28.73	\$29.88	\$31.08	\$32.32	\$33.61	\$34.95	\$36.36	\$37.81	\$39.32	\$40.89
	<i>Bi-weekly</i>	\$2,298.46	\$2,390.30	\$2,486.24	\$2,585.46	\$2,688.78	\$2,796.20	\$2,908.54	\$3,024.98	\$3,145.52	\$3,271.34
	<i>Month</i>	\$4,980.00	\$5,178.98	\$5,386.85	\$5,601.83	\$5,825.69	\$6,058.43	\$6,301.84	\$6,554.12	\$6,815.29	\$7,087.91
	<i>Annual</i>	\$59,759.96	\$62,147.80	\$64,642.24	\$67,221.96	\$69,908.28	\$72,701.20	\$75,622.04	\$78,649.48	\$81,783.52	\$85,054.86
P-2 CORPORAL	<i>Hourly</i>	\$34.26	\$35.62	\$37.05	\$38.54	\$40.08	\$41.68	\$43.35	\$45.08	\$46.88	\$48.76
	<i>Bi-weekly</i>	\$2,740.44	\$2,849.50	\$2,964.30	\$3,083.20	\$3,206.20	\$3,334.12	\$3,467.78	\$3,606.36	\$3,750.68	\$3,900.71
	<i>Month</i>	\$5,937.62	\$6,173.92	\$6,422.65	\$6,680.27	\$6,946.77	\$7,223.93	\$7,513.52	\$7,813.78	\$8,126.47	\$8,451.53
	<i>Annual</i>	\$71,251.44	\$74,087.00	\$77,071.80	\$80,163.20	\$83,361.20	\$86,687.12	\$90,162.28	\$93,765.36	\$97,517.68	\$101,418.39
P-3 LIEUTENANT	<i>Hourly</i>	\$42.49	\$44.18	\$45.95	\$47.79	\$49.70	\$51.46	\$53.75	\$55.90		
	<i>Bi-weekly</i>	\$3,398.90	\$3,534.20	\$3,676.06	\$3,822.84	\$3,976.18	\$4,116.40	\$4,300.08	\$4,472.00		
	<i>Month</i>	\$7,364.28	\$7,657.43	\$7,964.80	\$8,282.82	\$8,615.06	\$8,918.87	\$9,316.84	\$9,689.33		
	<i>Annual</i>	\$88,371.40	\$91,889.20	\$95,577.56	\$99,393.84	\$103,380.68	\$107,026.40	\$111,802.08	\$116,272.00		
P-4 CAPTAIN	<i>Hourly</i>	\$48.71	\$50.66	\$52.69	\$54.79	\$56.98	\$59.26	\$61.63	\$64.09		
	<i>Bi-weekly</i>	\$3,896.64	\$4,052.44	\$4,214.80	\$4,382.90	\$4,558.38	\$4,740.42	\$4,930.66	\$5,127.46		
	<i>Month</i>	\$8,442.72	\$8,780.29	\$9,132.07	\$9,496.28	\$9,876.49	\$10,270.91	\$10,683.10	\$11,109.50		
	<i>Annual</i>	\$101,312.64	\$105,363.44	\$109,584.80	\$113,955.40	\$118,517.88	\$123,250.92	\$128,197.16	\$133,313.96		

CITY OF BETHANY
MONTHLY INSURANCE PREMIUMS

ADDENDUM B

FY 2027

(Effective July 1, 2026 - June 30, 2027)

Bi-weekly

<u>HEALTH - PPO</u> <u>BCBS</u>		<u>TOTAL</u> <u>PREMIUM</u>		<u>CITY</u> <u>AMOUNT</u>		<u>EMPLOYEE</u> <u>AMOUNT</u>	
Platinum Advantage	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2026</u>	<u>FY 2027</u>	
Employee	699.04	653.00	571.58	525.54	127.46	127.46	63.73
Employee & Child	1,033.00	964.96	732.48	664.44	300.52	300.52	150.26
Employee & Children	1,242.72	1,160.86	834.96	753.10	407.76	407.76	203.88
Employee & Spouse	1,516.34	1,416.48	1,108.28	1008.42	408.06	408.06	204.03
Employee & Spouse & 1	1,850.30	1,728.44	1,273.24	1151.38	577.06	577.06	288.53
Employee & Spouse & 2+	2,060.02	1,924.34	1,449.18	1313.50	610.84	610.84	305.42

<u>DENTAL - PPO</u> <u>BCBS</u>		<u>TOTAL</u> <u>PREMIUM</u>		<u>CITY</u> <u>AMOUNT</u>		<u>EMPLOYEE</u> <u>AMOUNT</u>	
Standard	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2026</u>	<u>FY 2027</u>	
Employee	44.78	49.22	37.26	37.26	7.52	11.96	5.98
Employee & Child	68.44	75.22	37.44	37.44	31.00	37.78	18.89
Employee & Children	82.42	90.58	37.56	37.56	44.86	53.02	26.51
Employee & Spouse	100.10	110.02	37.36	37.36	62.74	72.66	36.33
Employee & Spouse & 1	123.76	136.02	36.26	36.26	87.50	99.76	49.88
Employee & Spouse & 2+	137.74	151.38	36.74	36.74	101.00	114.64	57.32

<u>VISION - PPO</u> <u>VSP</u>		<u>TOTAL</u> <u>PREMIUM</u>		<u>CITY</u> <u>AMOUNT</u>		<u>EMPLOYEE</u> <u>AMOUNT</u>	
Enhanced	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2026</u>	<u>FY 2027</u>	
Employee	7.74	7.74	0.00	0.00	7.74	7.74	3.87
Employee & Child	14.96	14.96	0.00	0.00	14.96	14.96	7.48
Employee & Children	14.96	14.96	0.00	0.00	14.96	14.96	7.48
Employee & Spouse	14.54	14.54	0.00	0.00	14.54	14.54	7.27
Employee & Spouse & 1	26.18	26.18	0.00	0.00	26.18	26.18	13.09
Employee & Spouse & 2+	26.18	26.18	0.00	0.00	26.18	26.18	13.09

CITY OF BETHANY

From: Elizabeth Gray, City Manager
Date: September 9, 2026
Subject: Capital Asset Policy

BACKGROUND

Bethany has never had a written policy on purchased capital assets, or items such as land, equipment, buildings, or infrastructure. Today, anything costing \$500 or more goes on the City's permanent asset list and has to be tagged, depreciated, and reported on the audit every year. After many years of that, the list is cluttered with small-dollar equipment and tools the city no longer owns or uses. This resolution adopts a new capital asset policy and sets the threshold at \$10,000. Doing so will clean up the City's asset records of obsolete and/or small-dollar equipment, lower the cost and amount of time preparing the annual audit, update a \$500 figure that has not kept pace with what equipment actually costs today, and bring the city into conformance with federal guidance, which moved to a \$10,000 capital asset reporting threshold in October 2024. Significant Items under \$10,000 will still be tracked internally per individual department. This changes only how assets are reported and tracked — not purchasing rules or spending limits.

RECOMMENDATION

1. Approve a Capital Asset Policy.

**ADDITIONAL COMMENTS**

This policy was recommended by Crawford and Associates.

RESOLUTION NO. 1747

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA,
ADOPTING A CAPITAL ASSET POLICY; ESTABLISHING A CAPITALIZATION
THRESHOLD OF TEN THOUSAND DOLLARS (\$10,000.00) FOR FINANCIAL REPORTING
PURPOSES; PROVIDING FOR THE ACCOUNTING TREATMENT OF ASSETS BELOW
SUCH THRESHOLD; PROVIDING FOR APPLICATION THROUGHOUT THE CITY'S
FINANCIAL REPORTING ENTITY; SUPERSEDING PRIOR INCONSISTENT PRACTICE;
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City Council of the City of Bethany, Oklahoma (the "City"), is charged with the prudent stewardship of public property and with the adoption of sound financial policies for the City; and

WHEREAS, the City prepares its annual financial statements in accordance with accounting principles generally accepted in the United States of America, including the pronouncements of the Governmental Accounting Standards Board ("GASB"), and causes an annual audit of those financial statements to be performed; and

WHEREAS, GASB Statement No. 34 requires that capital assets, including infrastructure, be reported in the statement of net position and depreciated over their estimated useful lives, but does not prescribe a specific dollar threshold at which an item must be capitalized, leaving that determination to the governing body as a matter of materiality and administrative efficiency; and

WHEREAS, the Government Finance Officers Association recommends that governments establish both cost-based and useful-life-based capitalization thresholds in order to avoid the cost of capitalizing and tracking immaterial items and cautions against thresholds set so low that the cost of recordkeeping exceeds the control benefit obtained; and

WHEREAS, the City has not heretofore adopted a written capital asset policy, and no resolution, ordinance, or administrative directive of the City establishes a capitalization threshold; and

WHEREAS, in the absence of an adopted policy, the City has applied a capitalization threshold of Five Hundred Dollars (\$500.00) as a matter of historical administrative practice, the origin of which is not documented in the records of the City, and which amount has never been formally reviewed, adjusted, or ratified by the City Council; and

WHEREAS, cumulative inflation over the period during which such practice has been followed has substantially reduced the effective value of the Five Hundred Dollar (\$500.00) amount, with the result that the City has in practical effect applied a continually declining capitalization threshold without any deliberate action of the City Council; and

WHEREAS, the practice of capitalizing items costing as little as Five Hundred Dollars (\$500.00) is substantially below the minimum threshold recommended by the Government Finance Officers Association, and requires the City to record, tag, depreciate, inventory, and reconcile a large volume of

individually immaterial items, including routine office furnishings, small tools, and computer equipment, at a recordkeeping cost that exceeds the internal control benefit thereby obtained; and

WHEREAS, the Office of Management and Budget, by revision to the Uniform Guidance for Federal Financial Assistance codified at 2 C.F.R. § 200.1, increased the federal capitalization threshold for equipment from Five Thousand Dollars (\$5,000.00) to Ten Thousand Dollars (\$10,000.00) for federal awards issued on or after October 1, 2024, and requires the use of the lesser of that amount or the recipient's own established capitalization threshold; and

WHEREAS, the City Council finds that continuing to apply a capitalization threshold below Ten Thousand Dollars (\$10,000.00) would prevent the City from realizing the administrative relief afforded by the revised Uniform Guidance; and

WHEREAS, the City Council further finds that the adoption of a written capital asset policy establishing a capitalization threshold of Ten Thousand Dollars (\$10,000.00) will reduce administrative cost, improve the accuracy and usefulness of the City's capital asset records, permit staff to direct greater attention to safeguarding higher-value assets, align the City's policy with prevailing federal standards, and remedy the absence of documented written policy in this area; and

WHEREAS, the City Council finds that the exclusion of items below the new threshold from capitalization does not diminish the City's obligation to safeguard such property, and that items of a portable or sensitive nature formerly carried as capital assets should continue to be tracked through a controlled-asset inventory maintained for internal control purposes; and

WHEREAS, the financial reporting entity of the City includes the Bethany Public Works Authority and other public trusts and authorities reported as blended component units, and the City Council finds that a uniform capitalization threshold should be applied throughout the reporting entity;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA:

SECTION 1. Definition of Capital Asset.

For purposes of the City's financial reporting, a "capital asset" means land, land improvements, easements, rights-of-way, buildings, building improvements, infrastructure, machinery, equipment, vehicles, works of art and historical treasures, intangible assets (including software, right-to-use lease assets, and subscription-based information technology arrangement assets), and all other tangible or intangible assets that are used in operations and that satisfy both of the following criteria:

- (a) the asset has an initial, individual acquisition cost or acquisition value equal to or greater than Ten Thousand Dollars (\$10,000.00); and
- (b) the asset has an estimated useful life extending beyond one (1) reporting period, in accordance with the useful lives established by the Finance Director.

SECTION 2. Capitalization Threshold Established.

The capitalization threshold of the City is hereby established at Ten Thousand Dollars (\$10,000.00) per individual asset. Any expenditure for an item meeting the definition of a capital asset with an acquisition cost equal to or greater than Ten Thousand Dollars (\$10,000.00) shall be capitalized and depreciated or amortized over its estimated useful life using the straight-line method. Any expenditure for an item with an acquisition cost of less than Ten Thousand Dollars (\$10,000.00) shall be recorded as an expense or expenditure in the period in which it is acquired.

The threshold established by this Section shall be applied to the cost of the individual asset, inclusive of ancillary charges necessary to place the asset into its intended location and condition for use, such as freight, transportation, site preparation, installation, and directly attributable professional fees. The threshold shall not be applied to the aggregate balance of a general ledger account or to the total amount of a purchase order or invoice comprising multiple individual items.

SECTION 3. Land; Class-Specific Thresholds.

Notwithstanding Section 2, all acquisitions of land and permanent easements shall be capitalized regardless of cost, and shall not be depreciated. The City Council may, by subsequent resolution, establish capitalization thresholds greater than Ten Thousand Dollars (\$10,000.00) for specific classes of capital assets, including buildings, building improvements, and infrastructure, where the City Council finds a higher threshold appropriate to the character of the asset class.

SECTION 4. Groups of Similar Assets.

Consistent with GASB Implementation Guide No. 2021-1, the Finance Director shall evaluate whether a group of assets acquired in a single transaction, each individually below the capitalization threshold, is significant in the aggregate to the City's financial statements, and shall capitalize such group where aggregate significance exists. This Section shall not be construed to require the capitalization of routine bulk purchases of consumable or short-lived items.

SECTION 5. Betterments and Improvements.

Expenditures that materially extend the useful life of an existing capital asset, increase its capacity, or increase its efficiency, and that equal or exceed Ten Thousand Dollars (\$10,000.00), shall be capitalized and depreciated over the remaining useful life of the related asset or over the useful life of the improvement, as determined by the Finance Director. Expenditures for repairs and maintenance that merely preserve an asset in its ordinary operating condition shall be expensed as incurred, regardless of amount.

SECTION 6. Federal Awards.

Capital assets acquired in whole or in part with federal financial assistance shall be capitalized, tracked, inventoried, and disposed of in accordance with 2 C.F.R. Part 200, as amended, and with the terms and conditions of the applicable award. Where the terms of a federal award, or any federal regulation applicable to such award, require a capitalization threshold lower than the threshold established by this Resolution, the Finance Director shall apply that lower threshold to assets acquired under that award.

SECTION 7. Assets Below the Threshold; Controlled Assets.

The exclusion of an item from capitalization under this Resolution shall not relieve any officer or employee of the City of the duty to safeguard public property. The Finance Director, in consultation with department heads, is authorized and directed to establish and maintain a controlled-asset inventory of items below the capitalization threshold that are portable, attractive, sensitive, or otherwise susceptible to loss or misappropriation, including but not limited to firearms, computing devices, communications equipment, mobile equipment, and vehicles. Such inventory shall be maintained for internal control purposes only and shall not be reported as capital assets in the City's financial statements.

SECTION 8. Treatment of Previously Capitalized Assets.

The Finance Director is authorized and directed to remove from the City's capital asset records any previously capitalized asset having an original individual acquisition cost of less than Ten Thousand Dollars (\$10,000.00), together with the related accumulated depreciation, and to record the resulting effect in the City's financial statements in the manner prescribed by generally accepted accounting principles. The Finance Director shall coordinate the treatment and disclosure of such removal with the City's independent auditor.

In connection with such removal, the Finance Director is further directed to reconcile the City's capital asset records to a physical inventory, and to remove from those records any asset that has been sold, traded, scrapped, retired, or otherwise disposed of in a prior period without corresponding adjustment to the records.

SECTION 9. Administration; Periodic Review.

The Finance Director is authorized to establish and maintain written procedures, estimated useful lives by asset class, capital asset ledgers, tagging conventions, and periodic physical inventory requirements necessary to implement this Resolution, and to make such technical revisions to those procedures as may be required by changes in generally accepted accounting principles or federal or state law.

In order that the threshold established by this Resolution not again decline in real terms through inaction, the Finance Director shall review the adequacy of the capitalization threshold not less than once every five (5) years, and shall report to the City Council whether an adjustment is warranted in light of cumulative inflation, changes in applicable accounting or federal standards, and the administrative cost of maintaining the City's capital asset records.

SECTION 10. Application Throughout the Financial Reporting Entity.

It is the intent of the City Council that the capital asset policy adopted by this Resolution be applied uniformly throughout the City's financial reporting entity, including the Bethany Public Works Authority and each other public trust or authority reported as a blended component unit in the City's annual financial statements. The City Manager is directed to cause this Resolution to be presented for consideration and adoption by the governing body of each such trust or authority at the earliest practicable regular meeting

thereof, and the Finance Director is directed to apply the threshold established herein to the capital assets of each such trust or authority upon adoption by its governing body.

SECTION 11. Supersession of Prior Practice.

The City Council finds that no prior resolution, ordinance, or written policy of the City establishes a capitalization threshold or capital asset policy, and that this Resolution constitutes the first such policy adopted by the City Council. The historical administrative practice of capitalizing items costing Five Hundred Dollars (\$500.00) or more is hereby superseded and shall be discontinued. Any prior resolution, policy, administrative directive, or practice of the City inconsistent with this Resolution is hereby repealed and superseded to the extent of such inconsistency.

SECTION 12. Severability.

If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Resolution.

SECTION 13. Effective Date.

This Resolution shall take effect and be in full force from and after its passage and approval, and shall be applied to the City's fiscal year beginning July 1, 20____, and ending June 30, 20____, and to each fiscal year thereafter until amended or repealed.

PASSED AND APPROVED by the City Council of the City of Bethany, Oklahoma, this _____ day of _____, 20____.

Mayor, City of Bethany, Oklahoma

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Attorney

BETHANY CITY COUNCIL

From: Robert Ray Jones, Jr.
Date: September 10, 2026
Subject: Hotel/Motel Tax ordinance amendments

BACKGROUND

I received a request from the administration to alter the ordinance regarding collection of the Hotel/Motel tax for the city of Bethany.

Under the current ordinance, hotel operators are required to remit the 5.5% hotel/motel tax within 15 days following the close of each reporting period. Operators who submit payment by the statutory due date receive a 3% discount applied against the tax liability, effectively reducing the amount remitted to the City. Conversely, late payments are subject to a 2% delinquency penalty.

With only twelve active hotel tax accounts (including short term rentals), staff has determined that the collection allowance is no longer necessary as a compliance incentive and unnecessarily reduces revenues otherwise available to fund municipal operations and services. Staff recommends amending the ordinance to eliminate the 3% collection allowance and increase the delinquency penalty from 2% to 3%. These changes would strengthen incentives for timely compliance, improve revenue collection, and ensure that all operators remit the full 5.5% hotel/motel tax authorized by ordinance.

RECOMMENDATION

1. Approval of Ordinance amendment

ADDITIONAL COMMENTS



ORDINANCE NO. 2099

AN ORDINANCE AMENDING CHAPTER 38 TO THE CITY OF BETHANY, OKLAHOMA CODE OF ORDINANCES GOVERNING HOTEL/MOTEL TAX REMOVING DISCOUNT PROVIDED TO OPERATOR FOR REMITTING TAXES ON TIME; AND INCREASING THE PENALTY FOR UNPAID TAXES FROM 2% TO 3%.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA:

CHAPTER 124 COMMERCIAL FILMING

Section 1. The City Council of the City of Bethany, Oklahoma, hereby determines it necessary and expedient to amend Section 38.72 and 38.79 of the City of Bethany Code of Ordinances, which is described hereinafter;

Section 2. Section 38.72 currently states:

§ 38.72 INTEREST AND PENALTIES ON UNPAID TAXES.

- (A) If any tax levied by this Hotel Tax subchapter becomes delinquent, the operator responsible and liable for such tax shall pay interest on such unpaid tax at the rate of 2% per month on the unpaid balance from the date of delinquency; and,
- (B) If any tax levied by this Hotel Tax subchapter shall not be paid by the last calendar day of the month due, the operator responsible and liable for such tax shall pay a penalty on such unpaid tax at the rate of 10% per month on the unpaid balance from the date of delinquency to a maximum of 50% of the tax.

Section 3. Section 38.72 is amended as follows:

§ 38.72 INTEREST AND PENALTIES ON UNPAID TAXES.

- (A) If any tax levied by this Hotel Tax subchapter becomes delinquent, the operator responsible and liable for such tax shall pay interest on such unpaid tax at the rate of ~~2%~~ 3% per month on the unpaid balance from the date of delinquency; and,
- (B) If any tax levied by this Hotel Tax subchapter shall not be paid by the last calendar day of the month due, the operator responsible and liable for such tax shall pay a penalty on such unpaid tax at the rate of 10% per month on the unpaid balance from the date of delinquency to a maximum of 50% of the tax.

Section 4. Section 38.79 currently states:

§ 38.79 OPERATOR'S DISCOUNT.

In order to remunerate an operator for maintaining tax records, filing reports, and remitting the tax when due a 3% discount shall be allowed upon hotel taxes paid prior to the time they become delinquent. In order to be eligible for the discount, the report and any monthly exemption forms must accompany payment.

Section 5. Section 38.79 is amended as follows:

§ 38.79 ~~OPERATOR'S DISCOUNT~~ **[RESERVED]**.

~~In order to remunerate an operator for maintaining tax records, filing reports, and remitting the tax when due a 3% discount shall be allowed upon hotel taxes paid prior to the time they become delinquent. In order to be eligible for the discount, the report and any monthly exemption forms must accompany payment.~~

END

The foregoing ordinance was introduced before the Bethany City Council on the ____ day of _____, 2026, and was duly adopted and approved by the Mayor and City Council on the ____ day of _____, 2026, and after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.)

ATTEST:

MAYOR

CITY CLERK

Approved as to form and legality on _____, 2026.

CITY ATTORNEY

City of Bethany General Fund
Statement of Revenues and Expense
Aug-26

AGENDA: 09/15/2026

ITEM: 13 (A)

Revenues

	2025-2026 Annual Budget	August Revenues	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
SALES TAX 82.5% DEDICATED	5,121,913.00	459,093.00	872,619.00	17.04%	4,249,294.00
USE TAX REVENUE	1,599,921.00	170,084.00	318,100.00	19.88%	1,281,821.00
HOTEL TAX REVENUE	29,323.00	4,549.00	8,315.00	28.36%	21,008.00
CABLE FRANCHISE TAX REVENUE	87,984.00	21,912.00	21,912.00	24.90%	66,072.00
PHONE FRANCHISE TAX REVENUE	63,299.00	1,366.00	1,437.00	2.27%	61,862.00
UTILITY FRANCHISE TAX REVENUE	788,725.00	89,619.00	96,952.00	12.29%	691,773.00
OCCUPATIONAL LICENSE REVENUE	43,456.00	345.00	11,500.00	26.46%	31,956.00
BUILDING PERMIT REVENUE	35,983.00	0.00	20,955.00	58.24%	15,028.00
INSPECTION PERMIT REVENUE	27,909.00	0.00	0.00	0.00%	27,909.00
ZONING PERMITS	0.00	0.00	1,550.00	0.00%	-1,550.00
FIRE ALARM PERMITS	0.00	0.00	0.00	0.00%	0.00
ANIMAL LICENSE REVENUE	0.00	0.00	75.00	0.00%	-75.00
ABATEMENT REVENUE	0.00	0.00	753.00	0.00%	-753.00
MOTOR FUEL TAX REVENUE	25,523.00	2,980.00	20,686.00	81.05%	4,837.00
COMMERCIAL VEH TAX REVENUE	107,379.00	13,979.00	18,397.00	17.13%	88,982.00
CIGARETTE TAX REVENUE	38,240.00	3,294.00	6,125.00	16.02%	32,115.00
ALCOHOL BEVERAGE TAX REVENUE	58,343.00	5,573.00	9,764.00	16.74%	48,579.00
ACCOUNTING SERVICE REVENUE	26,400.00	2,200.00	6,600.00	25.00%	19,800.00
EMERGENCY MEDICAL CALL SVC FEE	283,918.00	23,153.00	46,588.00	16.41%	237,330.00
STORMWATER COMPLIANCE FEE	328,702.00	27,305.00	54,684.00	16.64%	274,018.00
ECONOMIC DEV PROMO & EVENTS	50.00	0.00	0.00	0.00%	50.00
MINERAL RIGHTS & ROYALTIES REV	21,164.00	578.00	4,046.00	19.12%	17,118.00
POLICE FINES & COURT COST REV	667,195.00	48,134.00	109,846.00	16.46%	557,349.00
INTEREST INCOME	24,513.00	0.00	0.00	0.00%	24,513.00
MISCELLANEOUS REVENUE	221,723.00	1,502.00	22,423.00	10.11%	199,300.00
REIMBURSEMENT REVENUE	4,323.00	81,417.00	87,662.00	2027.80%	-83,339.00
CREDIT CARD FEES	112,923.00	9,573.00	19,224.00	17.02%	93,699.00
GRANT REVENUE	0.00	132,746.00	132,746.00	0.00%	0.00
STREET CLOSURE FEES	0.00	0.00	0.00	0.00%	0.00
SETTLEMENT PROCEEDS	0.00	0.00	0.00	0.00%	0.00
YOUTH COUNCIL DONATIONS	0.00	0.00	236.00	0.00%	-236.00
OMAG REFUNDS	68,115.00	3,572.00	3,572.00	5.24%	64,543.00
Total Revenues	9,787,024.00	1,102,974.00	1,896,767.00	19.38%	8,023,003.00
Transfers In	2,995,000.00	237,500.00	237,500.00	7.93%	2,757,500.00
Total Revenues and Transfers In	12,782,024.00	1,340,474.00	2,134,267.00	16.70%	10,647,757.00

Expenses

	2025-2026 Annual Budget	August Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
01.0-MANAGEMENT	500,260.00	39,343.00	85,853.00	17.16%	414,407.00
02.0-FINANCE	316,148.00	13,209.00	26,017.00	8.23%	290,131.00
03.0-MUNICIPAL COURT	585,835.00	42,376.00	82,390.00	14.06%	503,445.00
04.0-ENGINEERING	160,000.00	21,342.00	21,342.00	13.34%	138,658.00
05.0-POLICE	5,533,519.00	373,939.00	985,955.00	17.82%	4,547,564.00
06.0-FIRE	3,224,111.00	239,328.00	536,297.00	16.63%	2,687,814.00
07.0-COMMUNITY DEV	649,471.00	62,129.00	115,235.00	17.74%	534,236.00
08.1-PW ADMIN	179,040.00	14,188.00	28,012.00	15.65%	151,028.00
08.2-STREETS	826,553.00	56,594.00	150,214.00	18.17%	676,339.00
08.4-FLEET MAINT	83,641.00	5,393.00	12,133.00	14.51%	71,508.00
08.5-PARKS	599,058.00	41,655.00	113,348.00	18.92%	485,710.00
98.0-CONTINGENCY	245,486.00	0.00	0.00	0.00%	245,486.00
TOTAL EXPENDITURES	12,903,122.00	909,496.00	2,156,796.00	16.72%	10,746,326.00
Transfers Out	66,000.00	0.00	0.00	0.00%	0.00
Total Expenses and Transfers Out	12,969,122.00	909,496.00	2,156,796.00	16.63%	10,746,326.00
Revenues over (under) expenses	-187,098.00	430,978.00	-22,529.00	12.04%	-98,569.00

Bethany Public Works Authority
Statement of Revenues and Expenses
Aug-26

Revenues

	2025-2026 Annual Budget	August Revenues	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
RESIDENTIAL PENALTY REVENUE	148,364.00	11,751.00	31,613.00	21.31%	116,751.00
COMMERCIAL PENALTY REVENUE	76,429.00	201.00	4,380.00	5.73%	72,049.00
SOLID WASTE REVENUE	3,233,891.00	243,641.00	492,478.00	15.23%	2,741,413.00
WATER REVENUE	4,609,814.00	471,094.00	896,287.00	19.44%	3,713,527.00
WATER TAP REVENUE	2,550.00	0.00	5,850.00	229.41%	-3,300.00
SEWER REVENUE	4,300,204.00	353,933.00	702,409.00	16.33%	3,597,795.00
SEWER TAP REVENUE	300.00	0.00	3,550.00	1183.33%	-3,250.00
INTEREST INCOME	143,729.00	0.00	3,554.00	2.47%	140,175.00
LEASE REVENUE	187,088.00	5,406.00	12,919.00	6.91%	174,169.00
SCRAP METAL REVENUE	0.00	0.00	0.00	0.00%	0.00
SETTLEMENT PROCEEDS	0.00	0.00	0.00	0.00%	0.00
SALE OF ASSETS	0.00	0.00	0.00	0.00%	0.00
GRANT REVENUE	1,280,000.00	0.00	0.00	0.00%	1,280,000.00
MISCELLANEOUS REVENUE	250,000.00	0.00	0.00	0.00%	250,000.00
*** TOTAL REVENUE ***	14,232,369.00	1,086,026.00	2,153,040.00	15.13%	12,079,329.00
Total Revenues and Transfers In	14,232,369.00	1,086,026.00	2,153,040.00	15.13%	12,079,329.00

Expenses

	2025-2026 Annual Budget	August Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
01.0-BPWA MANAGEMENT	500,260.00	25,297.00	73,577.00	14.71%	426,683.00
02.0-BPWA FINANCE	844,856.00	47,415.00	96,648.00	11.44%	748,208.00
08.1-BPWA ADMIN	202,423.00	14,317.00	28,428.00	14.04%	173,995.00
08.3-BPWA SANITATION	1,859,818.00	117,466.00	219,971.00	11.83%	1,639,847.00
08.4-BPWA FLEET MAINT	79,120.00	5,389.00	11,002.00	13.91%	68,118.00
12.0-BPWA WATER PLANT	2,118,025.00	162,316.00	303,463.00	14.33%	1,814,562.00
12.1-BPWA WATER LINE	615,085.00	24,685.00	51,641.00	8.40%	563,444.00
12.2-BPWA SEWER LINE	4,425,000.00	232,709.00	457,793.00	10.35%	3,967,207.00
97.0-DEBT SERVICE INTEREST EXP	598,452.00	2,824.00	6,942.00	1.16%	591,510.00
98.0-CONTINGENCY	390,000.00	0.00	0.00	0.00%	390,000.00
99.0-TRANSFERS OUT	2,850,000.00	237,500.00	475,000.00	16.67%	2,375,000.00
Total Expenses and Transfers Out	14,483,039.00	869,918.00	1,724,465.00	1.17	12,758,574.00
DEBT SERVICE PRINCIPAL	1,333,510.00	85,000.00	170,000.00	12.75%	1,163,510.00
Revenues over (under) Expenses/Debt Service	-1,584,180.00	131,108.00	258,575.00	-16.32%	-1,842,755.00

City of Bethany
Capital Improvement Fund
Aug-26

Revenues

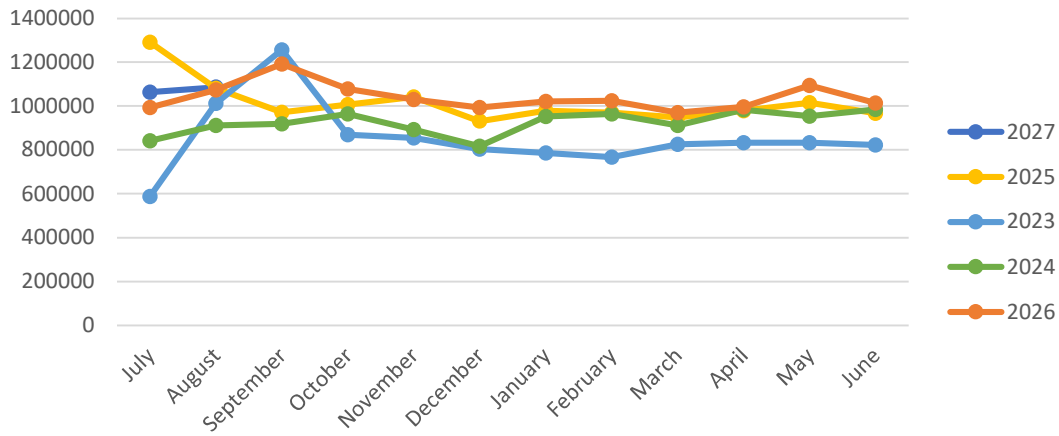
	2024-2025 Annual Budget	August Revenue	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
SALES TAX 17.5% DEDICATED	1,086,466.00	97,383.00	185,101.00	17.04%	901,365.00
INTEREST REVENUE	8,289.00	0.00	0.00	0.00%	8,289.00
TRANSFER FROM GF	0.00	0.00	0.00	0.00%	0.00
MISCELLANEOUS REVENUE	60,000.00	941.00	941.00	0.00%	59,059.00
GRANT REVENUE	1,360,000.00	0.00	0.00	0.00%	1,360,000.00
Total Revenue	2,514,755.00	98,324.00	186,042.00	7.40%	2,328,713.00

Expenses

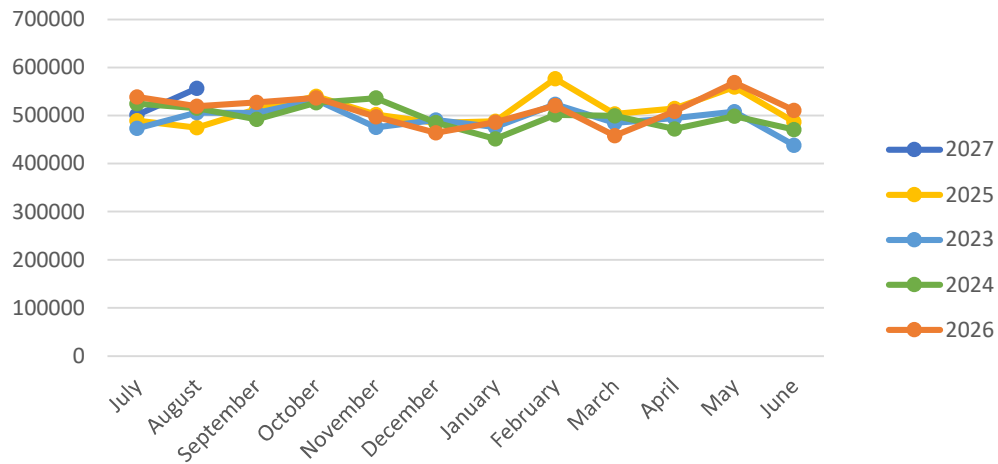
	2024-2025 Annual Budget	August Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
Capital Projects					
FIRE TRUCK LEASE PAYMENT	84,084.00	0.00	84,084.00	100.00%	0.00
CITY HALL HVAC REPLACEMENT	20,000.00	0.00	0.00	0.00%	20,000.00
25TH AND SHANNON LIFT STATION	18,016.00	648.00	648.00	3.60%	17,368.00
REPLACEMENT DUMPSTERS	70,000.00	18,928.00	18,928.00	27.04%	51,072.00
NW 26 TRAIL ROCKWELL - COU	1,380,000.00	0.00	0.00	0.00%	1,380,000.00
SEWER POP-OFF VALVE PROG.	50,000.00	0.00	0.00	0.00%	50,000.00
FIRE TRAINING CENTER	240,000.00	0.00	0.00	0.00%	240,000.00
VALVE EXCERCISERS	30,000.00	0.00	0.00	0.00%	30,000.00
SCADA PROJECT	357,143.00	0.00	0.00	0.00%	357,143.00
SANITATION PARKING CANOPY	62,500.00	0.00	0.00	0.00%	62,500.00
FIREFIGHTING TURN OUT GEAR	26,528.00	0.00	0.00	0.00%	26,528.00
PD HVAC	20,000.00	0.00	0.00	0.00%	20,000.00
PARKS 72 INCH ZTR MOWER	23,100.00	0.00	21,253.00	0.00%	1,847.00
PW DIESEL FUEL PUMP	12,300.00	0.00	0.00	0.00%	12,300.00
PARKS OVERHEAD DOORS	14,000.00	0.00	0.00	0.00%	14,000.00
Total Capital Projects	2,407,671.00	19,576.00	124,913.00	5.19%	2,282,758.00

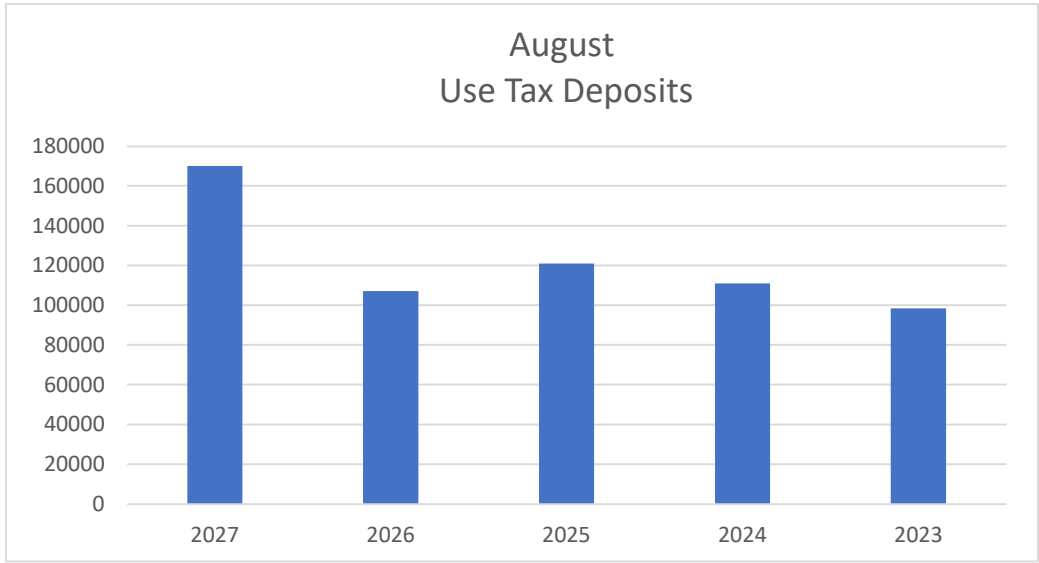
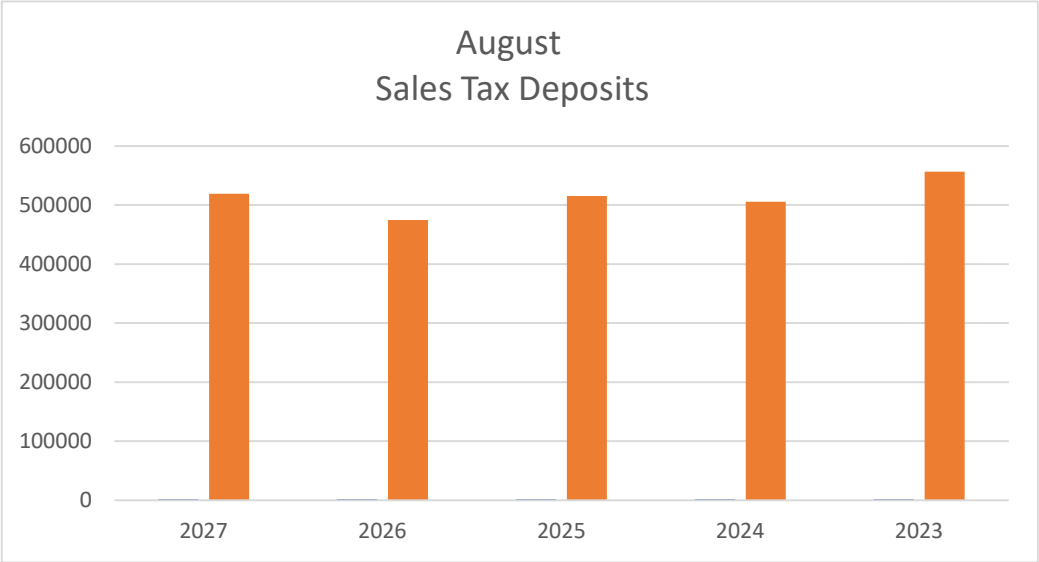
Revenues Over (under) Expenses	107,084.00	78,748.00	61,129.00	57.09%	45,955.00
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Public Works Authority Monthly Income



Monthly Sales Tax Income





Bethany/Warr Acres Public Works Authority
Financial Statement Summary
Year-To-Date for the Period Ending August 31, 2026

	Amount of budgetary fund balance carried over from the end of the prior year.			
		BUDGET	ACTUAL	16.67% OF BUDGET
BEGINNING FUND BALANCE		\$2,997,482	\$2,997,482	This % is a basic measure of where the fund should be year-to-date compared to budget.
REVENUES		\$4,423,532	\$763,066	17.25%
EXPENDITURES		-\$3,923,993	-\$278,624	7.10%
REVENUES OVER (UNDER) EXPENDITURES		\$3,497,021	\$3,481,924	This represents the amount by which fund revenues are more than expenditures prior to net transfers (subsidies) from other funds.
TRANSFERS IN	Indicates the current budget, as adopted, plans on collecting this amount of revenues in excess of planned expenditures, thereby increasing the fund balance to an acceptable percentage by the end of the fiscal year.	\$0	\$0	
TRANSFERS OUT		\$0	\$0	
NET OTHER		\$0	\$0	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE		\$499,539	\$484,442	This indicates the fund has received revenues that are more or less than year-to-date expenditures by this amount. It is the year-to-date fund balance.
ENDING FUND BALANCE (BEFORE BUDGETED RESERVE)		\$3,497,021	\$3,481,924	
BUDGETED RESERVE		\$0	\$0	
ENDING FUND BALANCE		\$3,497,021	\$3,481,924	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES		79.05%	78.71%	This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.
	This amount is considered the fund's percentage of unappropriated (budget) and unexpended (actual) fund balance reserves.			

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BETHANY PUBLIC WORKS AUTHORITY MEETING

BETHANY CITY HALL

TUESDAY, SEPTEMBER 1, 2026

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Chairman
	Ken Smart	Vice-Chairman
	Peter Plank	Trustee
	Chris Powell	Trustee
	Aja Triana	Trustee
	Kathy Larsen	Trustee
	Chandra Ford	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Burt Falkner	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Lesa LaMar	Deputy City Clerk
	(See Roster)	

Chairman Sandoval called the Bethany Public Works Authority meeting to order at 7:02 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM AUGUST 18, 2025, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

A motion was made by Trustee Smart, seconded by Trustee Triana to approve the Consent Docket. Yes votes: Larsen, Sandoval, Magirowsky, Triana, Powell, Plank, Smart, Ford. No Votes: None. Motion approved.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL SEPTEMBER 15, 2026.**

Chairman Sandoval adjourned the Bethany Public Works Authority meeting at 7:03 P.M. until September 15, 2026.

CHAIRMAN

SECRETARY

AGENDA: 09/15/2026
ITEM: Consent 1 (B)

BETHANY PUBLIC WORKS AUTHORITY

From: Michael Vaughn, Finance Director
Date: September 10, 2026
Subject: Claims list for the 09/15/2026 Bethany Public Works Authority Meeting

BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$ 394,386.92
TOTAL	\$ 394,386.92

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 352,206.65
Bethany Public Works Authority	\$ 394,386.92
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 746,593.57

RECOMMENDATION

1. Approve claims as presented.



FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A NON-DEPARTMENTAL						
27-57299	10-3436	BANCFIRST	2013 BOND	9/2026	OCT 2026	85,833.34
DEPARTMENT TOTAL:						85,833.34
DEPARTMENT: 01.0 MANAGEMENT						
27-57295	10-005373	CARD SERVICES/P1	AZURE AND BUSINESS	9/2026	E03010IA71	225.00
27-57277	10-005851	LYTLE, SOULE' & FELTY, P.C.	ATTORNEY FEES	9/2026	325195	3,125.00
27-57281	10-005851	LYTLE, SOULE' & FELTY, P.C.	OUTSIDE CONTRACT	9/2026	325199	557.00
27-57279	10-006334	CITY WIDE FACILITY SOLUTION	CLEANING CITY HALL	9/2026	32039025933	412.71
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANCE	WORKER'S COMP	9/2026	202609096416	145.08
27-57272	10-1530	THE TRIBUNE	ORDINANCE PUB.	9/2026	20260828--	46.29
27-57826	10-4008	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	9/2026	R1107461823	15.99
DEPARTMENT TOTAL:						4,527.07
DEPARTMENT: 02.0 FINANCE						
27-57283	10-005702	TPS TECHNICAL PROGRAMMING	UTILITY BILL PRINTING	9/2026	125048	3,022.98
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANCE	WORKER'S COMP	9/2026	202609096416	178.56
27-57826	10-4008	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	9/2026	R1107461823	15.98
DEPARTMENT TOTAL:						3,217.52
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
27-57416	10-005350	FORCE PERSONNEL	TEMP FOR ADMIN DUTIES	9/2026	89701	1,101.84
27-57464	10-1068	ONG	MONTHLY SVC	9/2026	20260820	440.91
DEPARTMENT TOTAL:						1,542.75
DEPARTMENT: 08.3 PUBLIC WORKS - SANIT						
27-57417	10-005350	FORCE PERSONNEL	TEMP HELP FOR SANITATION	9/2026	89700	1,660.33
27-57215	10-0202	WASTE CONNECTIONS, INC	1STQUARTERROLL-OFFS	9/2026	3907541v013	5,439.48
27-57633	10-0572	REDDY ICE CORP	ICE FOR EMPLOYEE HYDRATIO	9/2026	5312172084	24.50
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANCE	WORKER'S COMP	9/2026	202609096416	13,737.84
27-57816	10-1622	WESTLAKE ACE HARDWARE	SPRAYER	9/2026	3505820	18.99
27-57811	10-4010	HARD HAT SAFETY & GLOVE	PPE VESTS	9/2026	IN-0089675	144.00
27-57213	10-4012	WASTE CONNECTIONS, INC	1STQUARTERLANDFILLFEES	9/2026	33766E012	25,636.77
27-57214	10-4208	OKLAHOMA CITY TREASURY	1STQUARTERHAZARDOUSWASTE	9/2026	100826	1,501.00
DEPARTMENT TOTAL:						48,162.91

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANC	WORKER'S COMP	9/2026	202609096416	312.48
DEPARTMENT TOTAL:						312.48
DEPARTMENT: 12.0 UTILITY - WATER PLANT						
27-57562	10-005900	TEIM DESIGN GROUP, PLLC	BOOSTER PUMP STATION	9/2026	13999	7,650.53
27-57637	10-005900	TEIM DESIGN GROUP, PLLC	GAC FILTERS	9/2026	13998	293.54
27-57746	10-006327	ALL STATE ELECTRIC MOTORS,	MOTOR FOR RECOVERY PUMP	9/2026	RI-1699	2,230.00
27-57751	10-0091	BRENNTAG SOUTHWEST	AMMONIUM HYDROXIDE	9/2026	BSW724151	1,926.05
27-57752	10-0091	BRENNTAG SOUTHWEST	BLEACH 12.5%	9/2026	BSW723525	8,905.24
27-57633	10-0572	REDDY ICE CORP	ICE FOR EMPLOYEE HYDRATIO	9/2026	5312172084	24.50
27-57758	10-0669	HACH COMPANY	REAGENTS	9/2026	15149529	484.01
27-57464	10-1068	ONG	MONTHLY SVC	9/2026	20260820	374.77
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANC	WORKER'S COMP	9/2026	202609096416	5,155.87
27-57294	10-1402	PHILLIP STINCHCOMB LIVING	TWELL 26,27,215 LEASE	9/2026	AUG P STINCHCOMB	1,943.54
27-57784	10-1622	WESTLAKE ACE HARDWARE	SCREEN GLUE CLAMPS	9/2026	3505810	36.95
27-57292	10-2842	RONALD STINCHCOMB	WELL 26,27,215 LEASE	9/2026	AUG R STINCHCOMB	1,943.55
27-57744	10-3919	MISSISSIPPI LIME	LIME	9/2026	CD232390	10,968.14
DEPARTMENT TOTAL:						41,936.69
DEPARTMENT: 12.1 UTILITY - WATER LINE						
27-57633	10-0572	REDDY ICE CORP	ICE FOR EMPLOYEE HYDRATIO	9/2026	5312172084	24.50
27-57692	10-0609	BOBCAT OF OKLAHOMA CITY	BOBCAT MINI	9/2026	W42777	330.00
27-57781	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	FIRE HYDRANT	9/2026	0391825-IN	3,580.00
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANC	WORKER'S COMP	9/2026	202609096416	1,718.62
27-57788	10-1622	WESTLAKE ACE HARDWARE	SHOVELS AND GRINDING WHEE	9/2026	3505812	73.98
27-57828	10-1622	WESTLAKE ACE HARDWARE	SUPPLIES FOR WATER LEAK	9/2026	3505822	28.98
27-57835	10-2530	IMPROVED CONSTRUCTION METHO	MARKING PAINT	9/2026	103875	117.00
27-57775	10-2557	CORE & MAIN LP	SMART METER LIDS	9/2026	V000064061	1,300.00
27-57325	10-3331	RUCKER MECHANICAL	A/C	9/2026	I-91432.1	85.00
DEPARTMENT TOTAL:						7,258.08

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12.2		UTILITY - SEWER				
27-57633	10-0572	REDDY ICE CORP	ICE FOR EMPLOYEE HYDRATIO	9/2026	5312172084	24.50
27-57260	10-0696	HAYNES EQUIPMENT CO INC	19TH AND COLLEGE	9/2026	INV8133272	8,063.62
27-57464	10-1068	ONG	MONTHLY SVC	9/2026	20260820	398.68
27-57688	10-1085	OKLAHOMA MUNICIPAL ASSURANC	WORKER'S COMP	9/2026	202609096416	1,138.31
27-57297	10-1785	BETHANY-WARR ACRES PWA	SEWER PROCESSING	9/2026	27-57297- AUG.	188,027.13
27-57835	10-2530	IMPROVED CONSTRUCTION METHO	MARKING PAINT	9/2026	103875	117.00
27-57325	10-3331	RUCKER MECHANICAL	A/C	9/2026	I-91432.1	85.00
DEPARTMENT TOTAL:						197,854.24
DEPARTMENT: 97.0		DEBT SERVICE				
27-57299	10-3436	BANCFIRST	2013 BOND	9/2026	OCT 2026	3,741.84
DEPARTMENT TOTAL:						3,741.84
FUND TOTAL:						394,386.92

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BETHANY HOSPITAL TRUST MEETING

BETHANY CITY HALL

TUESDAY, SEPTEMBER 1, 2026

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Chairman
	Ken Smart	Vice-Chairman
	Peter Plank	Trustee
	Chris Powell	Trustee
	Aja Triana	Trustee
	Kathy Larsen	Trustee
	Chandra Ford	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Burt Falkner	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Lesa LaMar	Deputy City Clerk
	(See Roster)	

Chairman Sandoval called the Bethany Hospital Trust meeting to order at 7:03 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM AUGUST 18, 2026, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

A motion was made by Trustee Ford, seconded by Trustee Smart to approve the consent docket. Yes votes: Ford, Plank, Larsen, Triana, Sandoval, Powell, Magirowsky, Smart. No Votes: None. Motion approved.

ITEM NO 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL SEPTEMBER 15, 2026.**

Chairman Sandoval adjourned the Bethany Hospital Trust meeting at 7:03 P.M. until September 15, 2026.

CHAIRMAN

SECRETARY

AGENDA: 09/15/2026
ITEM: Consent 1 (B)

BETHANY HOSPITAL TRUST

From: Michael Vaughn, Finance Director
Date: September 10, 2026
Subject: Claims list for the 09/15/2026 Bethany Hospital Trust Meeting

BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$ -
TOTAL	\$ -

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 352,206.65
Bethany Public Works Authority	\$ 394,386.92
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 746,593.57

RECOMMENDATION

1. Approve claims as presented.



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BETHANY DEVELOPMENT AUTHORITY

BETHANY CITY HALL

TUESDAY, SEPTEMBER 1, 2026

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Chairman
	Ken Smart	Vice-Chairman
	Peter Plank	Trustee
	Chris Powell	Trustee
	Aja Triana	Trustee
	Kathy Larsen	Trustee
	Chandra Ford	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Burt Falkner	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Lesa LaMar	Deputy City Clerk
	(See Roster)	

Chairman Sandoval called the Bethany Development Authority meeting to order at 7:03 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM AUGUST 18, 2026, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

A motion was made by Trustee Ford, seconded by Trustee Plank to

approve the consent docket. Yes votes: Sandoval, Ford, Magirowsky, Larsen, Plank, Powell, Triana, Smart. No votes: None. Motion passed.

ITEM NO. 2 on the agenda **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICHM COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL SEPTEMBER 15, 2026.**

Chairman Sandoval adjourned the Bethany Development Authority meeting at 7:04 P.M. until September 15, 2026.

CHAIRMAN

SECRETARY

AGENDA: 09/15/2026
ITEM: Consent 1 (B)

BETHANY DEVELOPMENT AUTHORITY

From: Michael Vaughn, Finance Director
Date: September 10, 2026
Subject: Claims list for the 09/15/2026 Bethany Development Authority Meeting

BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$ -
TOTAL	\$ -

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 352,206.65
Bethany Public Works Authority	\$ 394,386.92
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 746,593.57

RECOMMENDATION

1. Approve claims as presented.

